

Friend Community Health Care System

Board of Directors Meeting

March 30, 2021 Meeting Minutes

Virtual Meeting/7:00 p.m.

Present: Jen Stutzman, Judith Knoke, Nick Svehla, Steve Ryan, Nancy Vossler

Meeting called to order by President Jen Stutzman and notice of Open Meetings Act was presented.

I. CEO Comments:

- a. March 27, 2021 Health Fair.
- b. New Telephone system-reduce expenses.
- c. WHM Foundation donation for EKG replacement \$6,772.80.
- d. Facebook ads for RN recruiting.
- e. Congratulations to Amanda Gardner for receiving CPC Certification.
- f. Welcome Erin Wessels, Clinic Registration Receptionist.
- g. Congratulations Courtney Gugenhan on her transfer to Accounts Receivable Clerk to front Business Office.
- h. Thank You to City of Friend for graveling parking lot.
- i. Covid-19 vaccine open to age 18 and older.
- j. \$50,000 USDA Grant for COVID project is pending.
- k. Shelly H. will be leaving on May 5<sup>th</sup>.
- l. Abby, Michael and Alex are looking at how to open the clinic on Saturday mornings—Project in Works!!
- m. We no longer have the Cardiology group.
- n. My Vitals was recently was recognized by the Hospital Association.
- o. Need a temporary walkway. Abby Tobin's husband will build the walkway for us.

II. Public Comment:

- A. Shirley Rohrig is very happy with her apartment. She showed her apartment to people during the Health Fair.
- B. Jen thanked John and staff for the great care of Sawyer.
- C. Dan thanked John and staff for his recent care at FCHS.

- III. The February Meeting Minutes were reviewed. A motion was made by Jewels Knoke and a second by Steve Ryan to approve the minutes as written. A unanimous vote passed the motion.

#### OLD BUSINESS

- A. RHC Survey. Expecting to get an official start date!
- B. BWBR: has started asbestos abatement today.
- C. Beckenhauer Construction will be meeting on April 15, 2021.
- D. Will work with Trey Perry to get a video out to the community to keep them informed on the project. Jen suggested something be put in the newspaper.
- E. Overview: no surgery suite, no drive through treatment center, cost cuts on small things such as flooring, etc. The majority of the integrity of the design is still in place.

#### FINANCIALS

- A. A motion was made by Steve Ryan and seconded by Nick Svehla to accept the February payroll.
  - a. Motion passed with a unanimous vote.
- B. A motion was made by Jewels Knoke and seconded by Nick Svehla to approve the February financials.
  - a. The motion passed with a unanimous vote.
- C. A motion was made by Nick Svehla and seconded by Steve Ryan to approve the February checks.
  - a. The motion passed with a unanimous vote.

#### NEW BUSINESS

##### QUALITY with Whitney Miller.

- A. A motion was made by Steve Ryan and seconded by Nick Svehla to approve the Quality Report as presented. A unanimous vote passed the motion. See attachment G for full information. Recruiting nursing staff to help with Quality with patients as they enter our facility to increase customer satisfaction and make them want to come back.

## MEDICAL STAFF

- A. A motion was made by Nick Svehla and seconded by Steve Ryan to grant temporary privileges to Zachary Lerner, APRN-NP. Motion passed with a unanimous vote.
- B. A motion was made by Steve Ryan and seconded by Nick Svehla to grant reappointment/clinical privileges to Michael Dewald, MD (AMI Radiologist). Motion was passed with a unanimous vote.

## OPEN DISCUSSION

- A. WMH Foundation Golf Tournament Friday, May 28, 2021 at the Friend Country Club.
- B. Thank you to Michael Karel, PA-C for 2 years of dedicated clinical and leadership service.
- C. Friend Rescue is hosting an Open House on April 11, 2021, 2-4 p.m. at the Community Building to showcase their new Unit.
- D. Jen spoke about donations and sponsorship for the 150<sup>th</sup> celebration.
- E. Nancy talked about the idea of putting a sponsor decal on one of the new golf carts at FCC.
- F. John brought out the fact that there are celebrations at the hospital for birthdays, anniversaries and other happy events.
- G. Have had an application for a new Foundation member, Kelly Rabenhorst. Will have more information later.

## CLOSED SESSION

- A. A motion was made by Nick Svhela and seconded by Steve Ryan to go into Executive Session at 8:00 p.m. Motion passed with a unanimous vote.
- B. A motion was made by Nick Svehla and seconded by Steve Ryan to leave Executive Session at 8:16 p.m. Motion passed with a unanimous vote.

## ADJOURN

- A. A motion was made by Steve Ryan and seconded by Nick Svehla to adjourn the FCHS Board meeting at 8:17 p.m. Motion passed with a unanimous vote.

Respectfully submitted,

Nancy J Vossler, Secretary