Friend Community Health Care System

Board of Directors Meeting

November 30, 2021 Meeting Minutes

6:00 p.m.

Present: Jen Stutzman, Nick Svehla, Nancy J. Vossler, Jewels Knoke

Meeting called to order by President Jen Stutzman and notice of Open Meetings Act was presented.

1. CEO Comments:
   1. Census increase.
   2. Construction nearing completion.
   3. Operational updates. Jessica Mass, RN full time.
   4. John Wright, RN/DON will become full time 12/06.
   5. Compliments to Becky Shafer, RN, as Interim DON.
   6. Moderna Booster Clinics.
   7. Fire Marshall allowed temporary walls to come down.
   8. VA update.
2. Public Comment: None.
3. The October 26, 2021 Meeting Minutes were reviewed. A motion was made by Nick Svehla and a second by Nancy Vossler to approve the minutes as written. A unanimous vote passed the motion.

OLD BUSINESS:

* 1. Patient hallway/Lab/2 ED are awaiting final approvals.
  2. Review/Approve licensed hospital beds from 19 to 15 by the end of December 2021.
  3. Waiting final approvals yet.
  4. Discussion was held regarding going from 19 to 15 licensed beds. Our license is up for renewal.
     1. A motion was made by Nancy Vossler and seconded by Nick Svehla to go from 19 to 15 licensed beds in the hospital. A unanimous vote passed the motion.

COMPLIANCE/UTILIZATION REVIEW by Jonathan Marshall, MBA with RPM Billing LLC:

A. Attachment C. Report given by Austin Brown.

FINANCIALS: Austin Brown, Controller/Attachment D.

1. A motion was made by Nick Svehla and seconded by Jewels Knoke to accept the September Financials with changes made to the Balance sheet regarding the Note to Citizens State Bank from 233,000 to 283,000.
   1. Motion passed with a unanimous vote.
2. A motion was made by Nick Svehla and seconded by Nancy Vossler to table to the review of the Annual Budget for fiscal year beginning October 1, 2021.
   1. Motion was passed with a unanimous vote.
3. A motion was made by Jewels Knoke and seconded by Nick Svehla to accept the September Payroll.
   1. Motion passed with a unanimous vote.
4. A motion was made by Nick Svehla and seconded by Jewels Knoke to approve the September checks.
   1. The motion passed with a unanimous vote.

NEW BUSINESS:

A.

QUALITY/Nicole Gierhan:

1. A motion was made by Jewels Knoke to approve the Quality Report as given. Nancy Vossler seconded the motion. A unanimous vote passed the motion.
2. A motion was made by Jewels Knoke and seconded by Nick Svehla to approve the Lab Policy and Procedure, SARS and atomizer use/procedure, as presented by Alphe Manalili, Lab Director.
   1. Motion passed with a unanimouse vote.

MEDICAL STAFF: None.

OPEN DISCUSSION:

1. Good community comments from Jen and Shirley Rohrig.
2. Hot cocoa being furnished by FCHS for Christmas Festival on 12/08.
3. $15 is lowest rate we pay now.
4. Vein finder from UMC gift will be researched to get status on order.
5. December meeting discussion. A tentative date of January 12, 2022 @ 6:15 p.m.

A motion was made to go into Executive Session at 7:00 p.m. with invitation to City Council by Nick Svehla and seconded by Jewels Knoke. Motion passed with a unanimous vote.

A motion was made by Jewels Knoke to come out of Executive Session. A second was made by Nick Svehla. Executive session ended at at 8:35.

ADJOURN: Motion made by Nick Svehla qad seconded by Jewels Knkoke to adjourn the meeting at 8:36 p.m. A unanimous vote passed the motion.