Friend Community Health Care System

Board of Directors Meeting

January 12,, 2022 Meeting Minutes

6:01p.m.

Present: Jen Stutzman, Nancy J. Vossler, Jewels Knoke, Phyllis Schwab

Virtual: Nick Svehla

Meeting called to order by President Jen Stutzman and notice of Open Meetings Act was presented.

1. CEO Comments:
   1. Welcome to: John Wright, Danielle Dohrmann, Mikaela Zysset, Sam Sorenson, Diane Brown. And much gratitude to Becky Shafer as interim DON and will continue with FCHS as Assistant DON.
   2. Rapid Covid tests are on back order. We will provide this service as soon as we can obtain the tests.
   3. Welcome new Board member Phyllis Schwab.
   4. Still working on recruiting the Lab Tech. from the Phillipines. He will be working for us for 3 years.
2. Public Comment: None.
3. The November 30, 2021 Meeting Minutes were reviewed. A motion was made by Jewels Knoke and a second by Nancy J. Vossler to approve the minutes as written. A unanimous vote passed the motion.
4. OLD BUSINESS:
   1. May be looking at an April deadline for completion. A firewall is being built between the hospital and nursing home.
   2. Temporary Drive Thru ED Canopy scheduled for completion the Spring 2022. Cost is $85,5000. Funding for this project will come from the $258,000 COVID SHIP Funding.
   3. A motion was made by Jewels Knoke to approve the signing of a copy of the WMH By Laws. The motion was seconded by Nancy J. Vossler. A unanimous vote passed the motion.
5. COMPLIANCE/UTILIZATION REVIEW by Kristi Keller, Pharm D.
   1. The Antibiotic Use report was given by Kristi.

B. The quarterly Antibiotic Stewardship Report was given by Kristi.

FINANCIALS:

1. A motion was made Jewels Knoke to approve the Budget for 2022FY and a second made by Nancy J. Vossler.
   1. Motion passed with a unanimous vote.
2. A motion was made by Jewels Knoke to approve October 2021 and seconded by Nancy J. Vossler. Motion passed with a unanimous vote.
3. A motion was made by Jen Stutzman to approve the October financials. The motion was seconded by Jewels Knoke. A unanimous vote passed the motion.
4. A motion was made by Jewels Knoke to approve the October Checks and Disbursements. The motion was seconded by Nancy J. Vossler . A unanimous vote passed the motion.

NEW BUSINESS:

1. Newly appointed Phyllis Schwab was welcomed onto the FCHS Board Team.
2. Helmsley Foundation has picked nine states in the Midwest for funding opportunities. John has been given “verbals” for proceeding with application.

QUALITY/Nicole Gierhan:

1. No report at this time.

MEDICAL STAFF:

1. No review/approvals at this time.

OPEN DISCUSSION:

1. Nicole gave a shout out for the great job he has been doing with a positive attitude.

EXECUTIVE SESSION:

A motion was made by Jewels Knoke to enter into Executive Session with a second by Nancy J. Vossler. Motion carried with a unanimous vote. Entered into Executive Session at 7:51 p.m.

A motion was made by Nancy J. Vossler to come out of Executive Session at 8:11 p.m. and seconded Jewels Knoke. Motion carried.

Jewels Knoke made a motion to adjourn the meeting at 8:11 p.m. Seconded by Nancy J. Vossler. Motion carried.

ADJOURN: Motion made by and seconded by to adjourn the meeting at p.m. A unanimous vote passed the motion.