

# Friend Community Healthcare System (FCHS)

**Board of Directors** Tuesday, September 25<sup>th</sup>, 2018 @ 7:00pm

## Hospital Conference Room

Called Meeting

Regular Monthly Meetings: 10 required

Annual Auditor's Presentation

President - Mayor & Secretary - Jim Vossler; Members: Steve Ryan, Jen Stutzman, Nick Svehla

Meeting called to order at 7:00pm by Jen Stutzman.

### ***Rules for Open Meetings Act posted in Conference Room.***

**Roll Call: Present** – Jen Stutzman, Jim Vossler, Nick Svehla, Steve Ryan, John Wilson

**Absent:** None

### **CEO COMMENTS:**

#### 1. *Strategy:*

- Brady Stanfill hired 9/24 Director of Engagement *with CEO level experience in Clinic management, Foundation fund raising & Grant writing*
- Marketing call to Saline Medical Specialties, CHI Clinic in Crete 9/24
- Dan Bartz, CPA former CFO contracted 9/18 one day/wk then 9/25 two days/wk
- **the 905** café soft opening 9/10
  - o **Point of Service credit/debit collections week of Monday 10/1**
  - o *Grab & Go refrigerated unit soon*
  - o *Patio umbrellas 9/14*
  - o *Patio planters \_\_\_\_ using Friend Chamber Community Improvement Grant of \$1,000*
    - *\$2,000 Friend Area Fund Grant emails 9/18 via Todd Johnson/Shyanne Scholl*
- Thad reconnected ER Telemedicine 9/11, appointments with Bryan 10/3, CHI/ \_\_\_\_ next wk
- \$14,875 Coagulation Analyzer for Lab approved 9/14, **installation 9/27**
- Nursing Facility (NF)/Private Pay levels of care being developed

#### 2. *Compliance/Quality:*

- Quality Champion RN position posted 9/19
- Controller will be sharing various IRS back payments paid
- DHHS Medicaid conversation with Courtney Phillips, CEO 9/18
  - o *Conference call tomorrow at noon*

#### 3. *NEW items:*

- Aubrey Paulsen 8/31 suggestion to reform Advisory/Community Board
- John rejoined Friend Rotary 9/12, invitations to others
- All Staff monthly meeting tomorrow

#### 4. *F/U:*

- Kidwell exit sign lighting in Manor, exterior lighting replaced, construction dust control plan tomorrow, summary to CMS & Boards this Thursday
- Shyanne resignation/PRN payroll work & Beth Grant retirement 9/10 for Fri 10/5
- HATS Tuesday sorting team offered free lunches 9/11
- Pet/CT training 9/18 with expected start date of middle of October
- Dr. Meyer called Dr. Massie 9/19, unsure of status, he will call CEO middle Oct
- Brett Boller, Radiology Manager submitted Leona Helmsley grant 9/20 for \$426,000:
  - o *Fixed Digital X-Ray \$170,000 (\$13,000 annual PM) FY16 509, FY17 525, FY18 458*
  - o *Portable Digital X-Ray \$139,000 (\$12,000 annual PM) FY16 50, FY17 31, FY18 33*
  - o *Portable C-Arm System \$117,000 (\$8,500 annual PM)*
- Still considering OP Behavioral Health, proposal received 9/12, review meeting
- Still considering Midwest Medical Transport partnership

Motion to approve **August 28, 2018** Minutes by Svehla, seconded by Ryan.

Voting: Stutzman – yes, Vossler – yes, Svehla – yes, Ryan – yes. Motion carried

### **NEW BUSINESS:**

Motion to approve Annual Policy & Procedure Review by Svehla, seconded by Vossler.

Voting: Stutzman – yes, Vossler – yes, Svehla – yes, Ryan – yes. Motion carried

Motion to approve Quality Report by Ryan, seconded by Svehla.

Voting: Stutzman – yes, Vossler – yes, Svehla – yes, Ryan – yes. Motion carried

Motion to approve look-up access and limited transfer for Citizens State Bank accounts made by Ryan, seconded by Svehla.

Voting: Stutzman – yes, Vossler – yes, Svehla – yes, Ryan – yes. Motion carried

### **MEDICAL STAFF:**

- **Temporary Privileges:** None

- **Reappointment:**

- Dr. Ye Ye, General Surgery
- Dr. Roger Meyer, Family Practice
- Dr. Robert McKeeman, Family Practice

Motion to approve Reappointment(s) by Svehla, seconded by Ryan.

Voting: Stutzman – yes, Vossler – yes, Svehla – yes, Ryan – yes. Motion carried

- **Initial Appointment:** None

- **Inactivation of Privileges:** None

- **Clinical Privileges:**

- Dr. Ye Ye, General Surgery
- Dr. Roger Meyer, Family Practice
- Dr. Robert McKeeman, Family Practice

Motion to approve Clinical Privileges by Svehla, seconded by Ryan.

Voting: Stutzman – yes, Vossler – yes, Svehla – yes, Ryan – yes. Motion carried

### **FINANCIALS:**

**Review/Approve Payroll:** Motion to approve Payroll by Svehla, Seconded by Ryan.

Voting: Stutzman – yes, Vossler – yes, Svehla – yes, Ryan – yes. Motion carried

**Review/Approve August Financials:** Motion to approve Financials by Ryan, Seconded by Svehla.

Voting: Stutzman – yes, Vossler – yes, Svehla – yes, Ryan – yes. Motion carried

**Review/Approve Detail List of Checks:** Motion to approve Checks Written by Svehla, Seconded by Ryan.

Voting: Stutzman – yes, Vossler – yes, Svehla – yes, Ryan – yes. Motion carried

### **ADJOURN:**

Motion by Svehla to enter Executive Session regarding HR matters at 8:01pm, seconded by Ryan.

Voting: Stutzman – yes, Vossler – yes, Svehla – yes, Ryan – yes. Motion carried

Motion by Ryan to exit Executive Session regarding personnel at 8:43pm, seconded by Svehla.

Voting: Stutzman – yes, Vossler – yes, Svehla – yes, Ryan – yes. Motion carried

Motion by Svehla to Adjourn meeting at 8:43pm, Seconded by Ryan.

Voting: Stutzman – yes, Vossler – yes, Svehla – yes, Ryan – yes. Motion carried

*Next monthly meeting **Tuesday, October 30<sup>th</sup>** at 7:00 pm*

*Jim Vossler, Secretary*

*Meeting Minutes to be approved at next meeting.*