

Friend Community Health System

August 25, 2020/7:00 p.m.

TEAMS Meeting Minutes

- I. Roll call.
  - a. PRESENT: Nick Svehla, Nancy J. Vossler, Jen Stutzman, Steve Ryan, Jewels Knoke
- II. President, Jen Stutzman, announced she had Open Meeting Act available.
- III. CEO Comments:
  - 6 infusion pumps approved for purchase versus leasing.
  - Sara Hlad, PA-C attended HATS meeting 8/21/2020.
  - Fire Marshal inspection 8/18/2020.
  - DHHS Contracted Surveyors 8/20 and 8/21/2020.
  - First payment approved for 9” C-Arm for Pain/Ortho Clinics \$40,000 total including \$8,000 for patient table.
  - 340B Pharmacy program recertification in process and working very well.
- IV. Public Comment:
  - a. Shirley Rohrig happy to be first Independent Living Suite resident!
- V. Minutes from July 28, 2020 were approved with a motion by Nick Svehla and a second by Jewels Knoke. Unanimous vote.
- VI. Old Business:
  - a. BWBR Architect team:
    - i. They are willing to work with local contractors.
    - ii. Schedule to have construction start ASAP.
    - iii. Design Meeting, Wed., 9/09 at 1 p.m.
    - iv. Design Meeting, Tues., 9/29 at 1 p.m.
    - v. Anyone can attend the meetings if it works into their schedules.
  - b. Lab Chemistry Analyzer will go live week of 9/28/2020.
  - c. New Hire, Tammy Cagle will start 8/31/2020.
  - d. Cardiac Rehab will start January 2021. Telehealth MD will supervise versus onsite.
- VII. Financials
  - a. Payroll: Motion to accept the July Payroll was made by Steve Ryan and seconded by Jewels Knoke. Motion passed unanimously.

- b. Financials: Motion to accept the July Financials was made Jewels Knoke and seconded by Steve Ryan. The motion passed with a unanimous vote.
- c. Checks: A motion was made by Nick Svehla and seconded by Jewels Knoke to accept the July checks. The motion passed with a unanimous vote.

VIII. New Business:

- a. The CHI/St. Elizabeth Annual Hospital Review will be held in November (not yet scheduled).
- b. The selection process for General Contractor is between Beckenhauer Construction, Inc. and Darland Construction Company. Decision will be made soon.

IX. Quality:

- i. Aaron Arana, Director of HR gave Quality report.
- ii. New Hire, Whitney Miller will begin as Director of Quality & Specialty Programs on 9/28/2020. John will get Whitney into a CHI Quality program.
- iii. A motion to approve the Quality report was made by Steve Ryan and seconded by Jewels Knoke. The motion passed with a unanimous vote.

X. Medical Staff

- a. A motion was made by Nick Svehla and seconded by Jewels Knoke to grant Clinical privileges to Dr. Ye Ye, MD with York Surgical Associates for procedures. Unanimous vote to pass the motion.

XI. Open Discussion: No discussion.

XII. The motion was made by Jewels Knoke and seconded by Steve Ryan to adjourn the meeting at 7:52 p.m. Motion passed with a unanimous vote.

Nancy J. Vossler  
Secretary