

Friend Community Health System  
July 28, 2020/7:00 p.m.  
TEAMS Meeting Minutes

- I. Roll call.
  - a. PRESENT: Nick Svehla, Nancy J. Vossler, Jen Stutzman, Steve Ryan
- II. President, Jen Stutzman, announced she had the Open Meeting Act with her and if anyone wanted them to let her know.
- III. CEO Comments:
  - Medicare Audit facilitated by Amanda Gardner, Director Revenue cycle on 8/18/2020.
  - The first Independent Living Suite is on schedule with a move in date of September 1, 2020.
  - The hospital census and Infusion out-patient services are both consistently higher in recent months.
- IV. There was no Public Comments.
- V. Minutes from June 30, 2020 were approved with a motion by Nick Svehla and a second by Steve Ryan. Unanimous vote.
- VI. Old Business:
  - a. BWBR Architect/engineer/Planning Presentation
    - i. 2.2M COVID-19 funding: Plans Attached
    - ii. The plan was gone over in detail by BWBR representatives. Many good questions and discussion was held between the board members, community members and BWBR representatives.
    - iii. John Wilson stated the FCHS and BWBR are committed to getting plan down to the 2.2M budget.
- VII. Financials
  - a. Payroll: Motion to accept the June Payroll was made by Steve Ryan and seconded by Nick Svehla. Motion passed unanimously.

- b. Financials: Motion to accept the June Financials was made Steve Ryan and seconded by Nick Svehla. The motion passed with a unanimous vote.
- c. Checks: A motion was made by Steve Ryan and seconded by Nick Svehla to accept the June checks. The motion passed with a unanimous vote.

VIII. New Business:

- a. WMH District had previously given funding for the new Lab equipment purchase. That funding will no longer be necessary as the COVID-19 money will take care of purchasing the equipment.

IX. Quality:

- a. Abby Tobin, DON, gave the Quality report.
  - i. Working on getting patients in and out faster.
  - ii. No infections to report.
  - iii. Scanning all patients and meds.
  - iv. Using RELIAS Learning System for training.
  - v. Continue good work to make process improvements.

X. Medical Staff

- a. A motion was made by Nancy Vossler and seconded by Steve Ryan to grant Clinical privileges to Dr. Torrey Rassfeld, DPM, Podiatrist for specialty clinic. Unanimous vote to pass the motion.

XI. Open Discussion:

- a. Local student will help scrap the old garage across the street.
- b. John and Jen will work on building a partnership with the school.

- XII. The motion was made by Nancy Vossler and seconded by Steve Ryan to adjourn the meeting at 8:30 p.m. Motion passed with a unanimous vote.

Nancy J. Vossler  
Secretary