

Friend Community Health Care System

November 24, 2020 Meeting Minutes

Virtual Meeting

- I. Present: Jen Stutzman, Judith Knoke, Nick Svehla, Steve Ryan, Nancy Vossler
- II. President, Jen Stutzman noted the Open Meetings Act is posted in the hospital conference room. If anyone would like a copy, she or Kitti will be happy to send to them.
- III. CEO Comments:
 - a. The Rural Health Survey concluded with seven minor deficiencies that were immediately corrected. We are currently waiting for the date we official receive Rural Health status. This status will allow us to be more in line for Medicare billing.
 - b. The PPP loan forgiveness was official on November 19, 2020.
 - c. Three temperature kiosks have been set up in the clinic, dietary, and ED. This was paid from the COVID dollars.
 - d. Trey Perry, has accepted the Director of Marketing for FCHS.
 - e. Diamond Health is currently recruiting for our recently opened Behavioral Health position.
 - f. Lisa will be retiring from Medical Records. John has received 12 applications for the position and will be interviewing soon.
- IV. Public Comment: There was no public comments.
- V. A motion was made by Nick Svehla to approve the October 2020 meeting minutes. Steve Ryan seconded the motion. The motion carried with a unanimous vote.

OLD BUSINESS:

- a. Review of BWBR plans.
 - i. Final approval must be given my City Council at their next meeting. One of the BWBR architects will be available to take questions at the meeting.
 - ii. Plans continue for a January ground breaking.

FINANCIALS

- A. A motion was made by Steve Ryan and seconded by Nick Svehla to accept the October payroll.
 - a. Motion passed with a unanimous vote.
- B. A motion was made by Steve Ryan and seconded by Nick Svehla to approve the October financials.
 - a. The motion passed with a unanimous vote.
- C. A motion was made by Steve Ryan and seconded by Nick Svehla to approve the October checks.
 - a. The motion passed with a unanimous vote.

NEW BUSINESS: No new business.

QUALITY REPORT:

- a. Quality Report given my Whitney Miller. Whitney went over the new Quality Report format. All commented they liked the new format and appreciated all the team work that has gone into the increase in quality efficiency.
- b. Motion was made by Jewels Knoke to approve the October Quality Report. A second was made by Steven Ryan. The motion carried with a unanimous vote.
- c. Whitney gave the Annual Review on Patient Care Policies/Procedures:
 - i. Discharge
 - ii. Informed Consent
 - iii. Peer Review Process
 - iv. Clinical Records System

A motion was made by Nick Svehla and a second by Jewels Knoke to approve the above noted Patient Care Policies/Procedures. The motion carried with a unanimous vote.

MEDICAL STAFF:

- a. Inactivation of privileges-Dr. Stuckey per his request.
- b. A motion was made by Steve Ryan and seconded by Nick Svehla to inactivate Dr. Stuckey's FCHS privileges. The motion carried with a unanimous vote.

OPEN DISCUSSION:

- a. There will be no December FCHS Board of Directors meeting unless an issue would come up that needs immediate attention or discussion.
- b. Kitti showed the video recently made, "Shirley's Space", of Shirley Rohrig's new Independent Living Suite. It is beautiful and Shirley comment how much she enjoys it! We love having Shirley there!!!

CLOSED SESSION:

- a. A motion was made by Steve Ryan and seconded by Jewels Knoke to go into Closed Session. The motion carried with a unanimous vote. Closed Session began at 8:02 p.m.
- b. A motion was made by Steve Ryan and seconded by Nick Svehla to come out of Closed Session. The motion carried with a unanimous vote. Closed Session ended at 8:41 p.m.
- c. No action was taken.

ADJOURN:

- a. A motion was made by Steve Ryan and seconded by Jewels Knoke to adjourn the meeting at 8:43 p.m. The motion carried with a unanimous vote.
- b. Next meeting will be January 2021.

Submitted by Nancy J. Vossler, Secretary