

Friend Community Healthcare System (FCHS)

BOARD OF DIRECTORS

Minutes

Wednesday, November 28th, 2018 @ 7:00 pm in the hospital conference room

President - Jen Stutzman, **Secretary** – Mayor Jim Vossler, **Members:** Steve Ryan, Nick Svehla

Meeting called to order at 7:10pm by Jen Stutzman.

Rules for Open Meetings Act posted in Conference Room.

Roll Call:

Present – Jen Stutzman, Jim Vossler, Nick Svehla, Steve Ryan

Absent: None

CEO COMMENTS:

- Thanks to HATS for \$9,358.68 donation for entry carpet install by Brandt Carpet weekend of Nov. 2nd
- Videographer on site Nov. 30th for WMH Foundation Gala Jan. 25th
 - Honor HATS hitting \$100,000
 - Honor Jim Vossler for 34 years of public service
 - Showcase past/present hospital projects
- Generator project continues to be on time/on budget
- Savings Account \$314,010.96 towards estimated \$1 million Medicare overpayment due in March 2019
- Invoice process revised for department head review/approval signatures prior to check generation
- Last agency RN worked Nov. 10th, overtime utilized to fill shifts, Sarah Yokel, RN returned PRN night shifts
- PharmD Kristi Keller received 340b approval effective Jan. 1st, estimated \$1,000/month savings, Johnson's Pharmacy will receive dispensing fee
- Dietary news:
 - Recycling plastic to lower environmental impact started Nov. 14th
 - the 905 started offering "build your own salads" Nov. 15th
 - Estimated \$25,000/year in guest meals
- Four sleep rooms - relocation completed Nov. 12th
- Diamond Health site visit Nov. 12th to continue negotiations on OP Behavioral Health partnership utilizing former Memory Care unit space
- Negotiated 10% savings on Healthland E.H.R. contract (software) starting in January
- Met new Mayor Nov 19th facilitated by City Attorney and Jim
- Dr. McKeeman signed professional services agreement Nov. 14th effective Oct. 1st
- Christmas on Maple Street Nov. 16th – staff served hot chocolate and deserts downtown
- Clinic staff mailed out approx. 60 patient preventative health letters

PUBLIC COMMENTS:

Motion to approve October 30th, 2018 minutes by Vossler, seconded by Svehla.

Voting: Stutzman – yes, Vossler – yes, Svehla – yes, Ryan – yes. Motion carried

Kris Kneutzen with the Beaver Crossing Rescue discussed matters regarding diverting to another facility when equipment is down and relaying to dispatch. Kelly Maronde stated that FCHS conveyed to dispatch that equipment was down and the need to divert. It was discussed amongst the group that there may be additional methods needing to be discussed to ensure everyone is communicated.

OLD BUSINESS:

The 2018 FCHS annual review was presented to the Board.

Motion that FFY 2018 annual review was presented to the board for their review was made by Stutzman, seconded by Svehla.

Voting: Stutzman – yes, Vossler – yes, Svehla – yes, Ryan – yes. Motion carried

NEW BUSINESS:

- Shalene Shepard was recognized as the new FCHS quality champion. She then went onto present the FCHS quality measures;
- Motion to approve the annual budget by Ryan, seconded by Vossler.

Voting: Stutzman – yes, Vossler – yes, Svehla – yes, Ryan – yes. Motion carried

MEDICAL STAFF:

- Temporary Privileges: None
- Reappointment: None
- Initial Appointment: None
- Inactivation of Privileges: None
- Clinical Privileges: None

FINANCIALS:

Review/Approve Payroll: Motion to approve payroll by Svehla, Seconded by Ryan.

Voting: Stutzman – yes, Vossler – yes, Svehla – yes, Ryan – yes. Motion carried

Review/Approve October Financials: Motion to approve financials by Stutzman, Seconded by Vossler

Voting: Stutzman – yes, Vossler – yes, Svehla – yes, Ryan – yes. Motion carried

Review/Approve Detail List of Checks: Motion to approve checks written, by Vossler, Seconded by Svehla .

Voting: Stutzman – yes, Vossler – yes, Svehla – yes, Ryan – yes. Motion carried

ADJOURN:

Motion to adjourn and enter into Executive Session, regarding personnel at 8:15 pm, by Stutzman, seconded by Svehla.

Voting: Stutzman – yes, Vossler – yes, Svehla – yes, Ryan – yes. Motion carried

Motion to exit Executive Session regarding personnel and adjourn the meeting at 8:45, by Stuzman, seconded by Ryan.

Voting: Stutzman – yes, Vossler – yes, Svehla – yes, Ryan – yes. Motion carried

Motion to adjourn meeting at 8:46 by Svehla, seconded by Vossler.

Voting: Stutzman – yes, Vossler – yes, Svehla – yes, Ryan – yes. Motion carried

Next monthly meeting is scheduled for January 29th at 7pm in the FCHS conference room.

Jim Vossler, Secretary

Meeting Minutes to be approved at next meeting.

FMCS Board Meetings are held in accordance with ***Open Meetings Act*** posted in FCHS Conference Room.

Agendas posted in advance at hospital entrance, Friend City Hall, Friend Post Office, and copies available from FCHS administration. Budget hearings posted at Post Offices in surrounding communities: Beaver Crossing, Cordova, Dorchester and Milligan.