

FRIEND COMMUNITY HEALTHCARE SYSTEM

Board of Directors Meeting

October 27, 2020/7:02 p.m.

- I. Roll Call
  - a. PRESENT: Jen Stutzman, Nick Svehla, Steve Ryan, Jewels Knoke, Nancy J. Vossler
  - b. Jen has a copy of the OPEN MEETINGS ACT. Please advise if anyone wants a copy.
  
- II. CEO comments:
  - a. Kidwell IT Managed Services Provider:
  - b. Made the change 10-1 Forward:
  - c. Mobile Flu Clinic update:
    - i. 243 vs. 98 the entire flu season last year. Methodist Church will hold clinic tomorrow.
  - d. Temperature Kiosks for entry points:
    - i. Ordered per CMS requirements with CARES Act funding. Chose Nano Nation to order the Kiosks. They will be in the clinic, ED, entrance.
  - e. WMH Foundation support compliments:
    - i. Thanks to Erika and Brook and all who serve on Foundation.
    - ii. Aloha Zimmer gift of \$100,000 given in July 2020.
    - iii. Videographer coming on Thursday to film for future use.
  - f. Pioneer Heart first clinic:
    - i. This month.
  - g. Happy Birthday to Jen Stutzman and Happy 1 year anniversary to Darrell and Abby.
  - h. No public comments.
  
- III. Jewels made a motion to approve the meeting minutes from September 2020; seconded by Steve Ryan. Motion carried with a unanimous vote.
  
- IV. OLD BUSINESS:
  - a. BWBR Architect:
    - i. Review/Approve Drive thru patient treatment area/ambulance bay
    - ii. Motion made by Jewels Knoke to approve the drive through testing and treatment area concept. Seconded by Nick Svehla . Motion passed with unanimous vote.

V. FINANCIALS:

a. September Payroll

- i. Motion by Nick Svehla seconded by Steve Ryan to approve the September 2020 Payroll. Motion carried with unanimous vote.
- ii. Motion by Steve Ryan seconded by Jewels Knoke to approve the September 2020 Financials with corrections as noted. Motion carried with unanimous vote.
- iii. Motion by Nick Svehla; seconded by Steve Ryan to approve the September 2020 Checks. Motion carried with unanimous vote.

VI. NEW BUSINESS:

- a. No new business at this time.

VII. QUALITY: Whitney Miller

- a. Donnette Hoyle, RN; CHI Network Coordinator, Quality Consultant
- b. Team collaboration with Departmental Leads: Alex Steffensmeier, Abby Tobin
- c. Will be adding more areas next month.
- d. 21 ER; 2 OB; 1 private.
- e. Areas of opportunity in Radiology and Hospital. Patients registered without SSN and follow up with pain medications.
- f. Motion to approve the Quality Report by Nick and Seconded by Steve Ryan. Motion carried. Unanimously.

VIII. ANNUAL REVIEW-PATIENT CARE POLICIES AND PROCEDURES:

- a. Medical Staff meeting minutes
- b. Motion made by Nick Svehla; seconded by Jewels Knoke to approve the appointment of Jordan Lofing, R.T.(R) (ARRT) as Infection Preventionist. Motion passed with a unanimous vote.
- c. Motion made by Steve Ryan; seconded by Nancy Vossler to approve the Patient Treatment Policies and Procedures as listed in Attachment G. Motion carried with a unanimous vote.

IX. MEDICAL STAFF:

a. Appointment of Clinical Privileges to Bryan Telehealth providers by proxy:

- i. Logan C. Collins, DO
- ii. Srinivas M. Katta, MD
- iii. Nicole L. Anderson-Ericksen, MD
- iv. Charles R. Burkett, MD.
- v. Motion made by Steve Ryan; seconded by Nick Svehla to grant clinical privileges to the above mentioned providers. Motion carried with a unanimous vote.

- vi. Motion made for Temporary privileges for Harpaul S. Bajwa by Nick Svehla and seconded by Steve Ryan. Motion carried with unanimous vote.
  - b. Inactivation of clinical privileges to:
    - i. Cortney Boeck, PA-C, per request/too busy to assist with coverage.
    - ii. Judith Lee, LCWS, LIMHP, due to moving out of state.
    - iii. Motion by to accept the inactivation of privileges Cortney Boeck and Judy Lee by Steve Ryan and seconded by Nick Svehla. Motion carried with a unanimous vote.
  
- X. OPEN DISCUSSION:
  - a. October 17<sup>th</sup> Trunk or Treat participation.
  - b. Christmas on Maple Street on November 19<sup>th</sup>.
  - c. Christmas Festival on December 9<sup>th</sup>.
  - d. Thanks to Alex for making signs for the flu clinic today.
  
- XI. CLOSED SESSION:
  
- XII. ADJOURN:
  - a. A motion was made by Nick Svehla and seconded by Jewels Knoke to adjourn the meeting at 8:11 p.m. Motion carried with a unanimous vote.