

Friend Community Healthcare System (FCHS)

Board of Directors **Tuesday, October 30th, 2018 @ 7:00pm**

MINUTES

President - Jen Stutzman Mayor & Secretary - Jim Vossler; Members: Steve Ryan, Nick Svehla

Meeting called to order at 7:00pm by Jen Stutzman.

Rules for Open Meetings Act posted in Conference Room.

Roll Call: Present – Jen Stutzman, Jim Vossler, Nick Svehla, Steve Ryan

Absent: None

CEO COMMENTS:

- Welcomed Dan Bartz, CPA back to FCHS as a contract CFO;
- Ana Taylor, MSN, APRN, FNP-C signed two year contract effective 11-01-18;
- Discussed \$385 raised for Bras For A Cause and \$3,489 donated for four sleep rooms;
- Discussion on updating additional hospital from money raised from WMH Foundation Gala 01-25-18;
- FCSC facilities savings account current balance \$216,000.00 in anticipation of March Medicare payback;
- New carpet will be placed in the front entry and hallways with financial assistance from the Hospital Auxiliary Thrift Store (HATS);
- Re-purposing Friend Manor, idea by Dan Bartz will be on next month's agenda to educate stakeholders on value of bringing vacant square footage back into business use for cost reimbursement;
- Generator project on target for Christmas completion, additional funds may be needed to include CT scanner and other equipment on backup generator; and
- Further discussions regarding potential of having a Outpatient Behavioral Health in Dementia area of Friend Manor.

PUBLIC COMMENTS:

Motion to approve September 25th, 2018 Minutes by Svehla, seconded by Ryan.

Voting: Stutzman – yes, Vossler – yes, Svehla – yes, Ryan – yes. Motion carried

No public comments.

OLD BUSINESS:

No old business.

NEW BUSINESS:

- Table FCHS Annual Review until next meeting;
- Thad provided an update on quality control for Kelly;
- Discussion regarding report content and what board finds helpful
 - modified by next meeting;
- Provider chart review process starting in October with goal of twice monthly by Medical Director, Roger Meyer, MD and Todd Stuckey, MD contractor;
- Utilization of third party IT vendor when outside sources are needed.

MEDICAL STAFF:

- Temporary Privileges: None
- Reappointment: None
- Initial Appointment: None
- Inactivation of Privileges: None
- Clinical Privileges: None

FINANCIALS:

Review/Approve Payroll: Motion to approve Payroll by Svehla, Seconded by Vossler.

Voting: Stutzman – yes, Vossler – yes, Svehla – yes, Ryan – yes. Motion carried

Review/Approve September Financials: Motion to approve Financials by Ryan, Seconded by Svehla.

Voting: Stutzman – yes, Vossler – yes, Svehla – yes, Ryan – yes. Motion carried

Review/Approve Detail List of Checks: Motion to approve Checks written, by Ryan, Seconded by Vossler.

Voting: Stutzman – yes, Vossler – yes, Svehla – yes, Ryan – yes. Motion carried

ADJOURN:

Motion to adjourn and enter into Executive Session, regarding personnel at 8:00 pm,

- by Stutzman, seconded by Vossler.

Voting: Stutzman – yes, Vossler – yes, Svehla – yes, Ryan – yes. Motion carried

Motion to exit Executive Session regarding personnel and adjourn the meeting at 9:15pm,

- by Stutzman, seconded by Ryan.

Voting: Stutzman – yes, Vossler – yes, Svehla – yes, Ryan – yes. Motion carried

*Next monthly meeting **Tuesday, November 27th** at 7:00 pm OR in December as determined by annual Audit Reporting timeline*

Jim Vossler, Secretary

Meeting Minutes to be approved at next meeting.