

Friend Community Health Care System

January 26, 2021 Meeting Minutes

Virtual Meeting

- I. Present: Jen Stutzman, Judith Knoke, Nick Svehla, Steve Ryan, Nancy Vossler, John Wilson
  
- II. CEO Comments:
  - a. US Citizenship celebration for Alphe Manalili.
  - b. New hires: Courtney Gugenhan, Clinical Registration Receptionist; Elly Korbelik, Medical Records Clerk; RN Alissa Gurnsey; Trey Perry, Community Development and Marketing Coordinator; Liane Donovan, Pain Specialist; and Kate Fehlhafer, Speech Therapist.
  - c. \$50,000 USDA Grant request, that will be coming this week for TRANE. Also requesting another \$50,000 USDA Grant for COVID funding.
  - d. Trey gave a short presentation on his background and his plans for FCHS! He has already seen changes in the Facebook activity.
  
- III. Public Comment:
  - a. No public comments.
  
- IV. The December Meeting Minutes were reviewed. A motion was made by Nick Svehla and a second by Jewels Knoke to approve the minutes as written. A unanimous vote passed the motion.

OLD BUSINESS

- a. BWBR Architects. Note: Pending Beckenhauer Construction bids to determine the final project scope. Expect a two-week turnaround.
- b. Talking with Stutzman's regarding using their lot for parking the equipment during construction.

## FINANCIALS

- A. A motion was made by Jewels Knoke and seconded by Steve Ryan to accept the November/December payroll.
  - a. Motion passed with a unanimous vote.
- B. A motion was made by Steve Ryan and seconded by Nick Svehla to approve the November/December financials with corrections to the YTD Financial Statement as discussed with Dan Bartz. Dan will send out the corrects.
  - a. The motion passed with a unanimous vote.
- C. A motion was made by Jewels Knoke and seconded by Steve Ryan to approve the November checks.
  - a. The motion passed with a unanimous vote.
  - b. A motion was made by Nick Svehla and seconded to Jewels Knoke to approve the December checks.
    - i. The Motion passed with a unanimous vote.

## NEW BUSINESS

- A. Annual Audit report by Paul Traczek, CPA, Wipfli next month.
- B. My Care Corner
  - a. Trey is beginning to market this as a new portal for patients to have real time access to their health information. It went live last week. All who were already signed up with FCHS portal were sent out an email regarding the new portal access.

QUALITY with Whitney Miller (on family leave) Will have a report at a later date.

- A. Team collaboration with Department leads.

## MEDICAL STAFF

- A. A motion was made by Nick Svehla and seconded by Jewels Knoke to approve temporary privileges for Liane Donovan, MD, Pain Specialist. Motion carried with a unanimous vote.
- B. A motion was made by Jewels Knoke and seconded by Nancy Vossler to approve the inactivation of privileges for Suree Schiltz, PA-C; Robert McKeeman, MD; Pravardham Birthi, MD; Susan Briesno, APRN; Susan Krysko, APRN. Motion carried with an unanimous vote.

- C. NOTE: New vendor for credentialing: From NE Credentialing Verification Organization to Intiva Health. This will make it more streamline and more aligned with our new portal.

#### OPEN DISCUSSION

- A. Bulk mailing permit: Effective on February 1, 2021
- B. CMS – RHC denial on January 14, 2021. Requesting a 2<sup>nd</sup> initial survey.
- C. Holden Artworks display January 13, 2021 in cabinet donated earlier by Shirley Rohrig in the 905 Café.
- D. Plans are falling in place for the 150 Friend Celebration. Events Friday, Saturday, and Sunday over the 4<sup>th</sup> of July weekend. Activities for everyone! Asked John to think about how the FCHS can be a part of this great weekend!

#### ADJOURN

A motion was made by Jewels Knoke and a second by Steve Ryan to adjourn the FCHS Board meeting at 8:01 p.m.

Motion passed with a unanimous vote.