

FRIEND COMMUNITY HEALTHCARE SYSTEM (FCHS)
BOARD MEETING

September 24th, 2019 at 7PM

PRESENT: Nick Svehla, Jewels Knoke, Steve Ryan, Jen Stutzman **ABSENT: Nancy J. Vossler**

I. CEO Comments:

- a. Robotics partnership funding achieved, 11 laptops and work stations for 10 students being ordered
- b. DON Mike Ament, RN has recruited 1 RN that started yesterday and Michael Havekost, MD to help cover E.D. Introduction article on Mike Sept 18th
- c. Wellness Wednesday served 25 patients & Dermatology Clinic Sept 11th served 44 patients
- d. Phone Charging Station installed outside E.D.
- e. Five Nines remote office @ hospital allowing FCHS to keep IT Tech on site
- f. Lunch & Learn on Sept 10th had 29 in attendance
- g. Tammy Klenke, Facilities Manager has given 30-day notice. Moving to Seward.
- h. Introduction article on Kitti Nienhueser, Patient Account Rep Sept 26th

II. Public Comments: none

III. Motion by Nick Svehla and seconded by Jewels Knoke to approve August minutes.

VOTE:

- i. Svehla: Yes
- ii. Knoke: Yes
- iii. Ryan: Yes
- iv. Stutzman: Yes

IV. OLD BUSINESS:

- a. Cardiac Rehab program will be led by Diana Gruber, RN with 2 RNs cross trained.
 - NuStep & Arm Ergometer both obtained, Telemetry on order funded by WMH District Board. Newspaper announcement Sept 11th
- b. Life Line Screening contract signed for 75 mile radius
- c. Outpatient Behavioral Health newspaper announcement Sept 18th, Program Director interviews next step
- d. Pharmacy 340b year long project by Kristi Keller, PharmD – no updates
- e. Sleep Study Accreditation led by Brett Boller – site Survey was on Sept 10th

V. Financials by Dan Bartz, CPA/CFO

- a. Motion by Jewels Knoke and seconded by Steve Ryan to approve Payroll.

VOTE:

- i. Svehla: Yes
- ii. Knoke: Yes
- iii. Ryan: Yes
- iv. Stutzman: Yes

- b. Motion by Nick Svehla and seconded by Steve Ryan to approve August Financials.

VOTE:

- i. Svehla: Yes
- ii. Knoke: Yes
- iii. Ryan: Yes
- iv. Stutzman: Yes

- c. Motion by Steve Ryan and seconded by Jewels Knoke to approve checks.

VOTE:

- i. Svehla: Yes
- ii. Knoke: Yes
- iii. Ryan: Yes
- iv. Stutzman: Yes

- d. Motion by Jewels Knoke and seconded by Nick Svehla to approve Annual Budget

- i. Svehla: Yes
- ii. Knoke: Yes
- iii. Ryan: Yes
- iv. Stutzman: Yes

NEW BUSINESS: None

QUALITY REPORT: No report due to staff transitions

CAH Annual Review per Admin Policy #603 on Financials & Annual Budget, Services Provided, Quality, Network Agreement with CHI, Policies & Procedures

- a. Motion by Nick Svehla and seconded by Steve Ryan to approve Policies & Procedures in 11 areas of Administration, Business Office, Emergency Dept, Employee Health, Health Information, Management (HIM), Lab, Nursing, Pharmacy, Quality & Risk Management, Radiology, Social Services.

MEDICAL STAFF:

- a. Motion by Jewels Knoke and seconded by Nick Svehla to approve Temporary Privileges for Stephen Smith, MD for Sleep Studies, N. Dawn Ommen, MD & Kai Englert, PA-C to cover Emergency Department.

VOTE:

- i. Svehla: Yes
- ii. Knoke: Yes
- iii. Ryan: Yes
- iv. Stutzman: Yes

- b. Motion by Steve Ryan and seconded by Jewels Knoke to approve Appointment/Clinical Privileges for Rachel Braunstein, MD (Radiology), Carroll Verhage, MD for Clinic and E.D.

VOTE:

- i. Svehla: Yes
- ii. Knoke: Yes
- iii. Ryan: Yes
- iv. Stutzman: Yes

- c. Motion by Steve Ryan and seconded by Nick Svehla for Re-Appointment/Clinical Privileges for Patrick Hurlbut, MD (Ortho)

VOTE:

- i. Svehla: Yes
- ii. Knoke: **No**
- iii. Ryan: Yes
- iv. Stutzman: Yes

OPEN DISCUSSION:

- BCBS status for Michael Karel, PA-C
- CPSI contract arbitration representation by BairdHolm
- Regular Line of Credit being renewed/increased, lowest balance owed compared to past several years
- 4 more nursing homes closing
 - Appointments at 2 locations by Social Services & DON
- CHI/Saint Elizabeth Mock Annual Hospital Survey 2nd week in October
 - Sept 12th site visit to prepare new DON

Motion by Jewels Knoke and seconded by Steve Ryan to enter Closed/Executive Session to discuss HR matters

VOTE:

- i. Svehla: Yes
- ii. Knoke: Yes
- iii. Ryan: Yes
- iv. Stutzman: Yes

NOTE: Discussion and agreement to extend CEO contract 3 years, but voting delayed until contract prepared by legal counsel.

Motion by Nick Svehla and seconded by Steve Ryan to exit Closed/Executive Session

VOTE:

- v. Svehla: Yes
- vi. Knoke: Yes
- vii. Ryan: Yes
- viii. Stutzman: Yes

Motion by Steve Ryan and seconded by Jewels Knoke to Adjourn at 8:20PM

VOTE:

- ix. Svehla: Yes
- x. Knoke: Yes
- xi. Ryan: Yes
- xii. Stutzman: Yes