Friend Community Health Care System

Board of Directors Meeting

August 31, 2021 Meeting Minutes

Virtual Meeting/6:03 p.m.

Present: Jen Stutzman, Nick Svehla, Steve Ryan, Nancy Vossler, Jewels Knoke

Meeting called to order by President Jen Stutzman and notice of Open Meetings Act was presented.

1. CEO Comments:
   1. Caring Kind Award: Alphe Manalili.
   2. Adding three new Specialists.
   3. $4,800 grant from Friend United Methodist Church for 10 hospital beds.
   4. $11,855 SHIP Grant, plus $2,750 application.
   5. $17,285 Stroke Grant for 2 Stryker Prime Series Stretchers. Equipment received 8/26/2021.
   6. $35,700 Telemedicine Grant received 8/02/2021 from Rural Health Partners.
   7. 8/27/2021 Lab Survey received a perfect score!
   8. Nicole Gierham, HR Manager begins September 15, 2021.
   9. Beginning 10/01/2021 Payroll will be on Fridays vs. Thursdays.
   10. Kristi has first meeting for flu shots with Dorchester Coop.
   11. Rendolf (Ren) Pacto’s I-129 Nonimmigrant Worker Petition approved on 8/26/2021. Rendolf will be a Lab Tech for FCHS.
2. Public Comment: Shirley announced that it was a year ago today that she moved into the assisted living! Loves it here!
3. The July Meeting Minutes were reviewed. A motion was made by Nick Svehla and a second by Steve Ryan to approve the minutes as written. A unanimous vote passed the motion.

OLD BUSINESS:

* Rural Health Clinic Accreditation Certificate.
  + 1. $49,529 Vaccine Confidence Grant confirmed 7/22/2021.
    2. $100,000 Covid Grant in September 2021.
    3. Cost Reimbursement 3/24/2021 forward.
* BWBR Architect/Engineer/Planning process.
* Beckenhauer Construction: Progress photos and tours available. Fire Marshall inspection on 8/25/2021.
* Reducing licensed hospital beds: later in the year.
* USDA Technical Assistance Grant via National Rural Health Association. FCHS kick off meeting 7/12/2021. On site visit to be scheduled.
* Server failure on 7/17/2021. Replacements ordered by Kidwell, Inc.

COMPLIANCE/UTILIZATION REVIEW: by Kitti Nienhueser

1. See complete report Attachment C
2. A motion was made by Jewels Knoke to approve the Utilization Review as given and seconded by Steve Ryan. A unanimous vote passed the motion.

FINANCIALS:

1. A motion was made by Steve Ryan and seconded by Nick Svehla to accept the July payroll,
   1. Motion passed with a unanimous vote.
2. A motion was made by Steve Ryan and seconded by Jewels Knoke to accept the July Financials.
   1. Motion passed with a unanimous vote.
3. A motion was made by Nick Svehla and seconded by Steve Ryan to approve the July checks.
   1. The motion passed with a unanimous vote.

NEW BUSINESS:

1. RPM Billing, LLC. Contacted 9/01/2021 for coding and revenue cycle supervision using local staff.
2. Line of credit at Citizens State Bank matures 9/30/2021. City Clerk will do new calculation.

QUALITY/Alex Homolka:

1. Age Friendly Health System: Level I certification in June 2021.
2. Policy approvals for August: Lab/Alphe Manalili. Lab has policy revisions to be approved/med staff has already approved. A motion was made by Nancy Vossler and seconded by Jewels Knoke. A unanimous vote carried the motion.
3. A motion was made by Nick Svehla to approve the Quality Report as given. Jewels Knoke seconded the motion. A unanimous vote passed the motion.

MEDICAL STAFF:

1. Temporary privileges: Bryan Telemedicine by Proxy. Cardiology, Endocrinology, Neurology. A motion was made by Steve Ryan to give temporary privileges to Bryan Telemedicine by Proxy. A second was made by Nick Svehla. Motion passed with a unanimous vote.

OPEN DISCUSSION:

1. Community Service assistance by local high school students beginning 8/26/2021.
2. Bank needs new signature cards signed.

ADJOURN: Motion made by Nick Svehla and seconded by Steve Ryan to adjourn the meeting at 7:09p.m. A unanimous vote passed the motion.

Respectfully submitted by

Nancy J Vossler, Secretary