

WMH dba Friend Community Healthcare System (FCHS)

Board of Directors Tuesday, July 27th, 2021 @ 6:00pm

Annual Auditor's Presentation

Monthly Meeting: Mask/Social Distancing Mural Conference or VIRTUAL via Microsoft Teams

President: Jen Stutzman VP: Nick Svehla Secretary: Nancy Vossler Mayor: Judith Jewels Knoke Member: Steve Ryan

Committees: Building & Maintenance - Nick & Steve; Finance - Les Weber, Nancy & Steve; Medical - Jen & Jewels

Agenda:

- Roll Call
CEO Comments: \$50,000 Vaccine Confidence Grant 6-22 application **Confirmed \$49,529 7/22**
Alex Homolka, Clinic Manager new Quality Champion.
Mike Ament returned 7-19 (3rd nurse to return to FCHS in last year - DON transition 8-5 (Abby's NP clinicals)
Monthly Wellness Wednesday 7 patients; several HR Manager interviews; Employee Potluck 7-21
Hospital Beds (10) from Kimball Health System \$3,000 + \$1,500 freight in process
Lab Tech from Philippines in process; Caring Kind Award nominees in process
- **Public Comments:**
- **Review/Approve (JUNE) Tuesday, July 6th Meeting Minutes..... ATTACHMENT A**

Old Business:

- BWBR Architect/Engineer/Planning process \$2.2 million Covid-19 federal funding received May 6th
- Beckenhauer Construction STARTED Monday 4/19 **Progress Photos/Tours available**
- Licensed Hospital Beds discussion 19 to 15

Compliance/Utilization Review: by Amanda Gardner, Director Revenue... .. ATTACHMENT B

Financials: Austin Brown, Controller ATTACHMENT C

- **Review/Approve June** Payroll
- **Review/Approve June** Financials
- **Review/Approve Detail List June** Checks

New Business:

- USDA Technical Assistance Grant via National Rural Health Association
- Contracted thru Eide Baily - FCHS participation kick off meeting July 12th
- Server failure weekend of 7-17

Quality: by Whitney Miller, Director Quality.... .. ATTACHMENT D

- Emergency Department Policies by Abby Scheele, RN, BSN, DON
- HIM (*Health Information Management*) Policies (**NEXT JULY**) recently done by Amanda Gardner in April
- **Quarterly Antibiotic Stewardship Report** by Kristi Keller, Director of Pharmacy..... ATTACHMENT E

Medical Staff: Review/Approve Kitti Nienhueser, Credentialing Coordinator

- **Temporary Privileges:** Jose Renteria, APRN (Family Practice/Emergency Medicine), Benjamin Owen, MD (Rad)
- **Appointment/Clinical Privileges:** none
- **Re-appointment/Clinical Privileges:** none
- **Inactivation of Privileges:** none

Open Discussion: Board Executive Leadership Conf in NE City July 29-30 Lied Lodge in NE

Closed Session:

Adjourn:

FCHS/WMH Board Meetings - handled in accordance with *Open Meetings Act*

Agendas posted in advance at Hospital entrance/Friend City Hall/Friend Post Office - copies available from FCHS Admin.

ATTACHMENT

A

Friend Community Health Care System
Board of Directors Meeting
July 6, 2021 Meeting Minutes
Virtual Meeting/6:01 p.m.

Present: Jen Stutzman, Nick Svehla, Steve Ryan, Nancy Vossler, Jewels Knoke

Meeting called to order by President Jen Stutzman and notice of Open Meetings Act was presented.

I. CEO Comments:

- a. \$140,000.00 USDA Grant received for Nurse Call.
- b. 10 hospital beds from Kimball Health System \$3,000.00 plus freight coming.
- c. HATS newspaper interview 6/07.
- d. 1-year anniversary with Bryan Telehealth E.D. backup.
- e. Monthly Wellness Wednesday had 13 patients.
- f. Lab Tech from Philippines accepted offer.
- g. Sara Hlad, 1-year anniversary.
- h. UpToDate for Providers.
- i. \$50,000.00 Vaccine Confidence Grant application submitted 6/22.
- j. Digital Radiology Department upgrade training 6/24. New storage system for images.

II. Public Comment: No comments.

III. The May Meeting Minutes were reviewed. A motion was made by Jewels Knoke and a second by Steve Ryan to approve the minutes as written. A unanimous vote passed the motion.

OLD BUSINESS:

- a. Rural Health Clinic finalized 6/18. This was backdated to survey completed on 3/24.
- b. Alex Homolka, LPN, was promoted to Clinic Manager.
- c. BWBR Architect/Engineer/Planning process. Incurred expense by June 30, 2021. AHA, NHA, FCHS advocacy to extend HHS Provider Relief.
- d. Beckenhauer Construction STARTED 4/19/2021.

COMPLIANCE/UTILIZATION REVIEW: by Amanda Gardner

- a. Congratulations for 6/17 new certification as Certified Professional Compliance Officer.
- b. Utilization Review report was given by Amanda.

FINANCIALS:

- a. A motion was made Jewels Knoke and seconded by Steve Ryan to accept the May payroll,
 - a. Motion passed with a unanimous vote.
- b. A motion was made by Steve Ryan and seconded by Jewels Knoke to accept the April Financials.
 - a. Motion passed with a unanimous vote.

- c. A motion was made by Steve Ryan and seconded by Jewels Knoke to accept the May Financials.
 - a. Motion passed with a unanimous vote.
- d. A motion was made by Nick Svehla and seconded by Steve Ryan to approve the May checks.
 - a. The motion passed with a unanimous vote.

NEW BUSINESS:

- a. USDA meeting 6/11 to discuss future funding opportunities. Deferred 4 USDA loans.
- b. Board Executive Leadership Conference in Nebraska City July 29-30 at Lied Lodge in Nebraska City. Registration deadline is July 2, 2021. John and Austin will be attending.
- c. Licensed hospital beds discussion. Looking at decreasing our hospital beds from 19 to 15. This is just a discussion at this time. With an Average Daily Census of 1.5, we really do not need the 19 licensed beds.

QUALITY with Whitney Miller:

- a. Age Friendly Health System recognition 6/22.
- b. 259 community members vaccinated. 500+ Moderna shots given.
- c. Given IHI recognition for Age-friendly care plans! YAY! Congratulations.
- d. Policy review: See the Attachment H for Policy and Procedure Reporting Schedule. July will be the Emergency Department and HIM.
 - a. Steve Ryan made a motion to approve the Policy and Procedure Schedule and a second by Nick Svehla. Motion passed with a unanimous vote.

MEDICAL STAFF:

- a. A motion was made by Nick Svehla and seconded by Steve Ryan to approve Clinical Privileges for William Korson, ARRT. Motion was passed with a unanimous vote.
- b. A motion was made by Steve Ryan and seconded by Nick Svehla to re-appoint Clinical Privileges for Daniel Hadland, MD. Motion was passed with a unanimous vote.

OPEN DISCUSSION:

- a. Friend 150 Year Celebration July 2-4, 2021.
- b. HATS-\$2500.00 sponsorship funding.
- c. WMH Foundation Auxiliary 50-year celebration.

CLOSED SESSION: None

ADJOURN: A motion to adjourn was made by Nick Svehla and seconded by Steve Ryan to adjourn the meeting at 7:01. Motion passed with a unanimous vote.

Respectfully submitted,

Nancy J Vossler, Secretary

ATTACHMENT

B



**Utilization Review
June 2021**

June 2021	
Pending Month End	\$ 31,564.92
Average Days in AR	40.2
Denial Rate	85%
Average Length of Stay	1.07

May 2021	
Pending Month End	\$ 42,642.49
Average Days in AR	59.4
Denial Rate	88%
Average Length of Stay	1.01

Encounter Data

Patient Class	Visit Count	Unique MR#
Behavioral Health	3	3
Clinic	72	60
Emergency Dept.	22	20
Wellness Wednesday	13	13
Independent Living	1	1
Inpatient	0	0
Meals on Wheels	17	242
Outpatient	65	52
Observation	2	1
Pain Management	3	3
Podiatry	2	2
Orthopedics	1	1
Remote Patient Monitor	6	6
Room & Board (Self-Pay)	1	1
Swing Bed	1	1
Physical Therapy	177	33
Occupation Therapy	0	0
Speech Therapy	0	0
COVID-19 Vaccines	0	0
MISC - Immunizations	0	0
MISC - Recurring	3	3
Grand Totals:	389	442

Encounter Highlights

Clinic - 6 New and 54 Established Patients.
 Pain Management - 0 New - 3 Follow Up & 0 Procedure.
 Podiatry - 2 New and 0 Established.
 Physical Therapy - 14 New and 19 Established.
 Outpatient Lab - 24 Visits.
 Outpatient Radiology - 18 visits.

Outstanding AR

Financial Class	01-30 Days	31-60 Days	61-90 Days	91+ Days	Totals	Percentage
Blue Cross	\$ 8,172.43	\$ 2,197.62	\$ 1,000.66	\$ 2,298.07	\$ 13,668.78	3%
Commercial	\$ 12,969.62	\$ 5,004.21	\$ 2,614.65	\$ 16,100.48	\$ 36,688.96	8%
Liability	\$ 278.13	\$ 1,005.81	\$ -	\$ 30,623.07	\$ 31,907.01	7%
MCR Advntg	\$ 6,843.14	\$ 791.67	\$ 388.72	\$ 14,324.68	\$ 22,348.21	5%
Medicare	\$ 30,534.04	\$ 8,343.28	\$ 2,806.54	\$ 9,905.12	\$ 51,588.98	11%
Medicaid	\$ 6,012.07	\$ 753.56	\$ 1,327.22	\$ (658.53)	\$ 7,434.32	2%
United Healthcare	\$ 10,254.06	\$ 874.21	\$ 843.89	\$ -	\$ 11,972.16	3%
Work Comp	\$ 609.52	\$ 1,535.58	\$ -	\$ 4,090.84	\$ 6,235.94	1%
Veterans Affairs	\$ 1,498.42	\$ 242.00	\$ 8,127.75	\$ 6,375.40	\$ 16,243.57	3%
Outside Collections	\$ -	\$ -	\$ -	\$ 75,281.43	\$ 75,281.43	16%
Medigap (2ndary)	\$ 1,431.47	\$ 6,704.33	\$ 628.96	\$ 2,336.46	\$ 11,101.22	2%
Self-Pay	\$ 4,436.50	\$ 11,263.64	\$ 21,759.31	\$ 82,104.29	\$ 119,563.74	26%
Payment Arrngmts	\$ -	\$ 92.91	\$ 793.42	\$ 55,150.81	\$ 56,037.14	12%
Bad Debt	\$ -	\$ -	\$ -	\$ 5,829.64	\$ 5,829.64	1%
Grand Totals	\$ 83,039.40	\$ 38,808.82	\$ 40,291.12	\$ 303,761.76	\$ 465,901.10	
Percentage	18%	8%	9%	65%		

Total Insurance A/R	\$ 209,189.15	45%
Total Self-Pay A/R	\$ 256,711.95	55%
=	\$ 465,901.10	

Charges Entered

Patient Class	Total Payment
Behavioral Health	
Clinic	\$ 16,414.79
Central Supply	\$ 873.12
CT	\$ 7,975.33
DOPP	\$ 1,335.51
Emergency Dept	\$ 12,219.52
Emergency Dept PF	\$ 5,869.05
EKG	\$ 1,605.29
LAB	\$ 19,002.29
MOW	\$ 1,452.00
MRI	\$ 3,118.84
Nursing (SWB - IP)	\$ 31,020.91
Observation	\$ 1,173.00
Orthopedics	\$ 87.55
Pharmacy	\$ 33,303.33
Pain Mangmt	\$ 849.84
Podiatry	\$ 492.38
Professional	\$ 1,329.94
Physical Therapy	\$ 28,544.00
Radiology (X-Ray)	\$ 9,837.91
Grand Total	\$ 176,504.60

Payments Posted

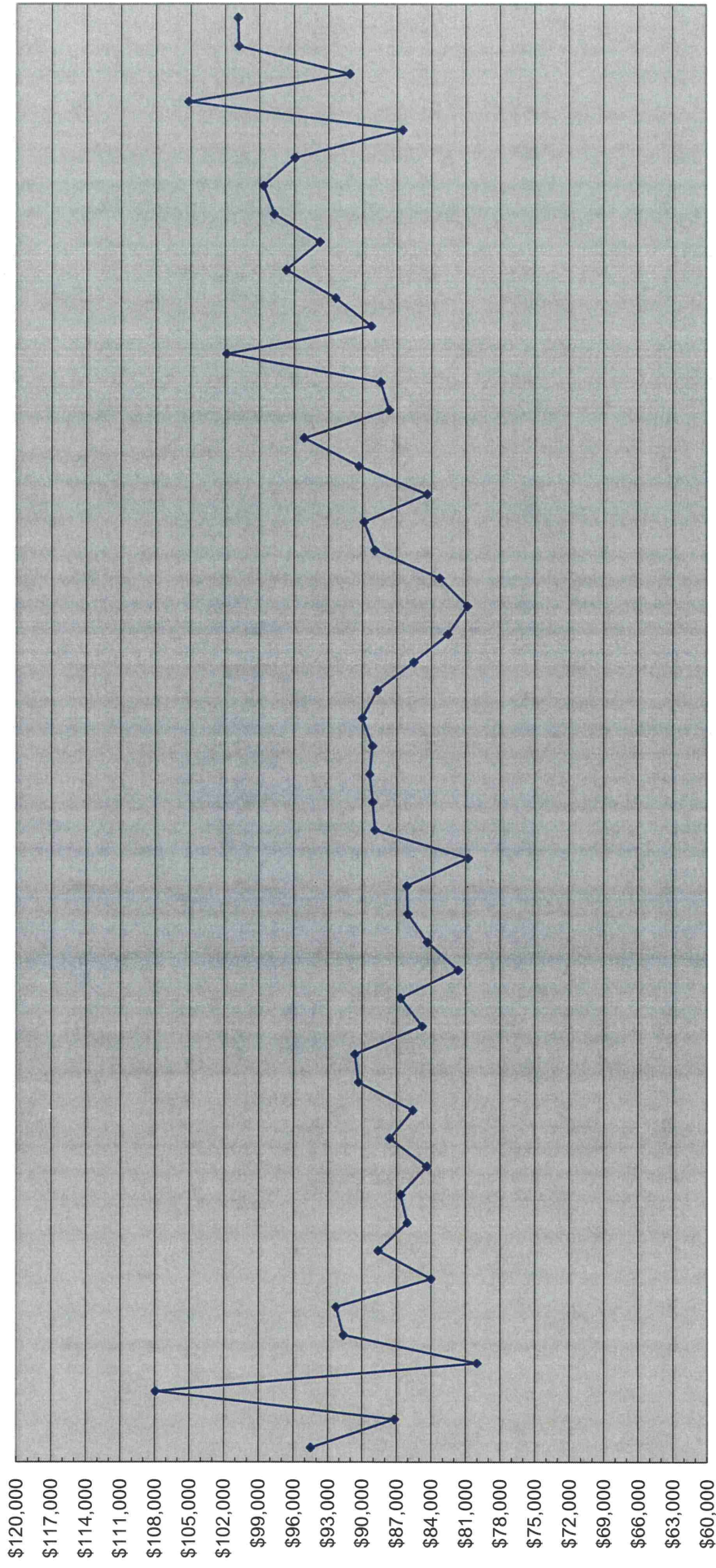
Patient Class	Total Payment
Behavioral Health	\$ 761.29
Clinic	\$ 17,195.03
Emergency Dept.	\$ 66,754.14
Wellness Wednesday	\$ 630.00
Independent Living	\$ 10,000.00
Inpatient	\$ 387.99
Meals on Wheels	\$ 1,279.50
Outpatient	\$ 34,853.80
Observation	\$ 13,878.43
Pain Management	\$ 509.19
Podiatry	\$ 927.22
Orthopedics	\$ 952.78
Remote Patient Monitor	\$ 2,979.22
Room & Board (Self-Pay)	\$ 7,440.00
Swing Bed	\$ 40,817.56
Physical Therapy	\$ 29,068.37
Occupation Therapy	0
Speech Therapy	0
COVID-19 Vaccines	0
MISC - Immunizations	470.51
MISC - Recurring	144.25
Grand Total	\$ 229,049.28

ATTACHMENT

C

Bi-weekly payroll					
2 Year Overview					
		Number	Gross	Hospital	
		of Checks	Pay	Share	Total
Pay Period Ending				of FICA	Payroll
June 8, 2019		36	84,200	6,441	90,642
June 22, 2019		37	83,266	6,370	89,636
July 6, 2019		38	88,030	6,468	94,497
July 20, 2019		39	81,209	5,963	87,172
August 3, 2019		37	100,520	7,432	107,952
August 17, 2019		33	74,542	5,478	80,021
August 31, 2019		39	85,334	6,288	91,622
September 14, 2019		33	85,936	6,334	92,270
September 28, 2019		40	78,295	5,687	83,982
October 12, 2019		39	82,951	5,632	88,582
October 26, 2019		41	80,512	5,531	86,043
November 9, 2019		40	81,523	5,104	86,627
November 23, 2019		41	79,523	4,821	84,344
December 7, 2019		39	82,581	4,975	87,557
December 21, 2019		41	80,558	4,985	85,543
January 4, 2020		35	84,187	6,104	90,291
January 18, 2020		35	84,484	6,127	90,611
February 1, 2020		38	79,025	5,712	84,738
February 15, 2020		33	80,769	5,856	86,625
February 29, 2020		33	76,099	5,509	81,608
March 14, 2020		34	78,581	5,699	84,280
March 28, 2020		34	80,217	5,786	86,003
April 16, 2020		36	80,230	5,825	86,055
April 30, 2020		34	75,303	5,447	80,750
May 14, 2020		39	82,817	6,035	88,852
May 28, 2020		38	82,991	6,048	89,039
June 11, 2020		39	83,250	6,068	89,317
June 25, 2020		38	83,505	5,579	89,084
July 9, 2020		40	84,516	5,435	89,951
July 23, 2020		40	83,242	5,386	88,629
August 6, 2020		37	80,261	5,189	85,450
August 20, 2020		37	77,539	4,967	82,506
September 3, 2020		38	75,934	4,866	80,800
September 17, 2020		35	78,123	5,083	83,206
October 1, 2020		39	83,775	5,067	88,842
October 15, 2020		40	84,379	5,406	89,785
October 29, 2020		38	78,935	5,353	84,287
November 7, 2020		40	84,745	5,505	90,250
November 21, 2020		39	89,459	5,579	95,038
December 5, 2020		40	82,643	4,958	87,600
December 19, 2020		40	83,464	4,872	88,336
January 2, 2021		44	94,860	6,910	101,770
January 16, 2021		41	83,145	5,994	89,139
January 30, 2021		45	86,060	6,214	92,274
February 13, 2021		45	90,072	6,515	96,587
February 27, 2021		41	87,349	6,306	93,656
March 13, 2021		42	90,966	6,674	97,640
March 27, 2021		45	91,896	6,669	98,564
April 10, 2021		44	89,363	6,482	95,845
April 24, 2021		42	80,584	5,811	86,395
May 8, 2021		43	97,963	7,127	105,090
May 22, 2021		44	84,889	6,127	91,017
June 10, 2021		42	93,907	6,818	100,725
June 24, 2021		42	94,509	6,284	100,793

Gross Payroll Chart - 2 Year Overview



**Friend Community Healthcare System
Statement of Cash Flows
For the 9 Months Ending June 30, 2021**

	MONTH 06/30/2021	YTD 06/30/2021
OPERATING ACTIVITIES		
Increase (Decrease) in Net Position - CURRENT OPERATING YEAR	582,747	\$ 445,429
LESS: Items that consumed current year cash	234,051	\$ (219,955)
ADD Depreciation - DOES NOT USE CASH	(6,099)	\$ 201,805
LESS Recognition of Previous Unearned Revenue	1,420,881	\$ 1,114,343
Sub Total	\$ 2,231,579	\$ 1,541,623
(Increase) / Decrease in Patient Accounts Receivable - NET	5,977	\$ 273,289
(Increase) / Decrease in Inventory / Prepaid	(40,013)	\$ (78,209)
(Decrease) / Increase in Accounts Payable	865,834	\$ 728,473
(Decrease) / Increase in Accrued Expenses	74,958	\$ 77,093
(Decrease) / Increase in Amounts Payable to 3rd Party Payors	206,671	\$ (381,674)
Total Cash Generated (Used) by Operating Activities	\$ 3,345,006	\$ 2,160,595
INVESTING ACTIVITIES		
Net (Purchase) or Sale of Net Property, Plant, & Equipment	(2,338,080)	\$ (2,729,572)
(Increase) / Decrease in Other Receivables	-	\$ 11,509
Total Cash Generated (Used) by Investing Activities	\$ (2,338,080)	\$ (2,718,063)
FINANCING ACTIVITIES		
Net Advance (Paydown) of Debt and Capital Lease Obligation	(363,696)	\$ 1,255,262
(Increase) / Decrease in Debt Service Reserve Funds	118,230	\$ 114,760
Total Cash Generated (Used) by Financing Activities	\$ (245,466)	\$ 1,370,022
NET INCREASE / (DECREASE) TO CASH	\$ 761,460	\$ 812,554
Cash Balance Beginning of Period	95,029	\$ 43,936
Cash Balance End of Period	\$ 856,489	\$ 856,490
Proof	\$ 6	\$ 7

Friend Community Healthcare System
Balance Sheet
June 30, 2021

	6/30/2021	6/30/2020
ASSETS		
Current Assets		
Cash and Equivalents	\$ 856,483	\$5,335
Patient Accounts Receivable - Net	\$ 319,505	\$626,897
Inventory & Prepaid Expense	\$ 135,208	\$179,621
Total Current Assets	\$ 1,311,195	\$811,853
Assets Limited to Use - Debt Service Reserve	\$ -	\$2,704,457
Property, Plant, & Equipment - Net of Depreciation	\$ 4,243,796	\$1,846,164
Due from Third Party	\$ 133,308	(\$226,807)
Other Receivables	\$ -	\$ -
Total Assets	\$ 5,688,299	\$5,135,668
 LIABILITIES AND NET POSITION		
Current Liabilities		
Current Portion of Long Term Debt & Capital Lease	\$ 318,712	\$285,068
Notes Payable - Citizen's State Bank	\$ 241,000	\$146,381
Accounts Payable	\$ 1,394,266	\$362,541
Accrued Expenses		
Salaries, Wages, and Benefits	\$ 205,305	\$162,150
Interest	\$ 73,631	\$3,822
Amounts Payable to 3rd Party Payors - CURRENT YEAR	\$ -	\$0
Amounts Payable to 3rd Party Payors - PRIOR YEARS	\$ 50,000	\$8,737
Unearned Revenue - Covid	\$ 1,420,881	\$2,638,712
Total Current Liabilities	\$ 3,703,796	\$3,607,411
Long Term Debt and Capital Lease Obligation		
Less Current Portion	\$ 2,750,042	\$3,027,779
Total Liabilities	\$ 6,453,837	\$6,635,190
Net Deficit Beginning of Year	\$ (1,210,961)	\$ (1,592,707)
Change in Net Position Current Year (Loss)	\$ 445,429	\$ 93,185
Total Net Position (Deficit)	\$ (765,532)	\$ (1,499,522)
Total Liabilities and Net Position	\$ 5,688,306	\$ 5,135,668
Proof	\$ (7)	\$ -

Friend Community Healthcare System
Statement of Changes in Net Position Budget
For the 9 Months Ending June 30, 2021

	6/30/2021	MTD Budget	Variance	YTD 06/30/2021	YTD Budget	Variance
REVENUE						
Net Patient Service Revenue	\$ 163,042	\$ 324,128	\$ (161,085)	\$ 2,686,697	\$ 3,387,983	\$ (701,286)
Other Operating Revenue	\$ 378,870	\$ 14,758	\$ 364,112	\$ 445,836	\$ 140,125	\$ 305,711
Total Revenue	<u>\$ 541,913</u>	<u>\$ 338,886</u>	<u>\$ 203,027</u>	<u>\$ 3,132,533</u>	<u>\$ 3,528,108</u>	<u>\$ (395,575)</u>
OPERATING EXPENSES						
Salaries and Wages	\$ 214,604	\$ 197,369	\$ 17,236	\$ 1,737,380	\$ 1,828,889	\$ (91,510)
Employee Benefits	\$ 33,365	\$ 35,928	\$ (2,562)	\$ 324,707	\$ 327,373	\$ (2,666)
Outside Services	\$ 79,817	\$ 115,864	\$ (36,048)	\$ 895,446	\$ 1,093,894	\$ (198,449)
Supplies and Materials	\$ 20,197	\$ 18,100	\$ 2,097	\$ 197,482	\$ 195,495	\$ 1,987
Depreciation	\$ 22,423	\$ 25,000	\$ (2,577)	\$ 201,805	\$ 225,000	\$ (23,195)
Total Operating Expenses	<u>\$ 370,406</u>	<u>\$ 392,260</u>	<u>\$ (21,854)</u>	<u>\$ 3,356,819</u>	<u>\$ 3,670,651</u>	<u>\$ (313,832)</u>
Net Income (Loss) from Operations	<u>\$ 171,507</u>	<u>\$ (53,375)</u>	<u>\$ 224,881</u>	<u>\$ (224,286)</u>	<u>\$ (142,543)</u>	<u>\$ (81,743)</u>
NON OPERATING						
Interest Income	\$ 1,539	\$ 150	\$ 1,389	\$ 4,833	\$ 1,350	\$ 3,483
Interest Expense	\$ (14,597)	\$ (15,833)	\$ 1,237	\$ (138,981)	\$ (142,500)	\$ 3,519
Non Capital Grants and Contributions	\$ 107,124	\$ 32,167	\$ 74,957	\$ 803,863	\$ 289,500	\$ 514,363
Increase (Decrease) in Net Position	<u>\$ 265,573</u>	<u>\$ (36,891)</u>	<u>\$ 302,464</u>	<u>\$ 445,429</u>	<u>\$ 5,807</u>	<u>\$ 439,622</u>
Operating Margin	31.6%	-15.7%		-7.2%	-4.0%	
Total Margin	49.0%	-10.9%		14.2%	0.2%	

Friend Community Healthcare System
Statement of Changes in Net Position YOY
For the 9 Months Ending June, 2021 and 2020

	6/30/2021	6/30/2020	Variance	YTD 06/30/2021	YTD 06/30/2020	Variance
REVENUE						
Net Patient Service Revenue	\$ 163,042	\$ 336,380	\$ (173,337)	\$ 2,686,697	\$ 2,717,445	\$ (30,748)
Other Operating Revenue	\$ 378,870	\$ 5,446	\$ 373,424	\$ 445,836	\$ 45,230	\$ 400,606
			0			
Total Revenue	<u>\$ 541,913</u>	<u>\$ 341,826</u>	<u>\$ 200,087</u>	<u>\$ 3,132,533</u>	<u>\$ 2,762,676</u>	<u>\$ 369,857</u>
OPERATING EXPENSES						
Salaries and Wages	\$ 214,604	\$ 179,211	\$ 35,393	\$ 1,737,380	\$ 1,605,811	\$ 131,569
Employee Benefits	\$ 33,365	\$ 23,466	\$ 9,900	\$ 324,707	\$ 296,803	\$ 27,904
Outside Services	\$ 79,817	\$ 67,401	\$ 12,415	\$ 895,446	\$ 808,494	\$ 86,951
Supplies and Materials	\$ 20,197	\$ 27,659	\$ (7,462)	\$ 197,482	\$ 156,207	\$ 41,275
Depreciation	\$ 22,423	\$ 22,156	\$ 267	\$ 201,805	\$ 170,982	\$ 30,823
Total Operating Expenses	<u>\$ 370,406</u>	<u>\$ 319,893</u>	<u>\$ 50,513</u>	<u>\$ 3,356,819</u>	<u>\$ 3,038,298</u>	<u>\$ 318,522</u>
Net Income (Loss) from Operations	<u>\$ 171,507</u>	<u>\$ 21,933</u>	<u>\$ 149,574</u>	<u>\$ (224,286)</u>	<u>\$ (275,622)</u>	<u>\$ 51,336</u>
NON OPERATING						
Interest Income	\$ 1,539	\$ 442	\$ 1,097	\$ 4,833	\$ 1,519	\$ 3,314
Interest Expense	\$ (14,597)	\$ (16,768)	\$ 2,172	\$ (138,981)	\$ (160,206)	\$ 21,226
Non Capital Grants and Contributions	\$ 107,124	\$ 55,447	\$ 51,676	\$ 803,863	\$ 527,494	\$ 276,369
						\$ -
Increase (Decrease) in Net Position	<u>\$ 265,573</u>	<u>\$ 61,054</u>	<u>\$ 204,518</u>	<u>\$ 445,429</u>	<u>\$ 93,185</u>	<u>\$ 352,244</u>
Operating Margin	31.6%	2.31%		-7.2%	-9.98%	
Total Margin	49.0%	2.05%		14.2%	3.37%	
Net Days in Net Patient AR				10.70	16.65	

Friend Community Healthcare System
Disbursement Report
For the Month Of June 2021

Reference	Date	Description	Amount
2113	6/2/2021	FIRST INSURANCE FUNDING	676.38
2114	6/2/2021	VISION STAFFING LLC	2,390.02
2125	6/1/2021	UNUM LIFE INSURANCE	400.52
2126	6/2/2021	TROY ANGEL ALL STAR SOFTBALL	100.00
2127	6/8/2021	MEDICAL GUARDIAN	134.85
2129	6/10/2021	CITIZENS STATE BANK	30.00
2130	6/10/2021	PENSION PLAN	3,920.68
2131	6/16/2021	FRIEND COMMUNITY CLUB	500.00
2132	6/17/2021	Nebraska State Fire Marshall	120.00
2133	6/18/2021	Windstream	454.64
2134	6/21/2021	VISA	1,225.12
2155	6/21/2021	CITIZENS STATE BANK	25.00
2156	6/23/2021	SYSCO LINCOLN	6,719.89
2157	6/23/2021	ALTERNATIVE SOURCE MEDICAL	9,180.00
2158	6/22/2021	PRINCIPAL LIFE INSURANCE COMPA	513.65
2159	6/22/2021	UNUM LIFE INSURANCE	850.95
2160	6/25/2021	PEPSI COLA OF HASTINGS	203.20
2161	6/25/2021	VISION STAFFING LLC	2,259.94
2163	6/30/2021	CERTIFIED ESUPPORT CORP	1,188.00
2164	6/24/2021	CITIZENS STATE BANK	30.00
2165	6/24/2021	PENSION PLAN	3,841.54
47834	6/17/2021	STEUBEN, LAURA L	(193.15)
48103	6/2/2021	34 Electric, LLC	487.03
48104	6/2/2021	ADVANCED MEDICAL IMAGING	270.00
48105	6/2/2021	AIRGAS USA LLC	241.82
48106	6/2/2021	BEAVER HARDWARE	190.66
48107	6/2/2021	BIO ELECTRONICS	1,450.00
48108	6/2/2021	BIO-RAD LABORATORIES	769.68
48109	6/2/2021	BRANDT CARPET & TILE	174.55
48110	6/2/2021	BROWN'S MEDICAL IMAGING	575.00
48111	6/2/2021	BRYAN TELEMEDICINE	1,488.00
48112	6/2/2021	CARDINAL HEALTH 110, Inc.	661.40
48113	6/2/2021	CHI HEALTH	537.00
48114	6/2/2021	CHI HEALTH/ALEGENT	337.50
48115	6/2/2021	CONCORDANCE HEALTHCARE SOLUTIO	129.25
48116	6/2/2021	CONTINENTAL FIRE COMPANY	1,920.00
48117	6/2/2021	CULLIGAN WATER CONDITION	227.50
48118	6/2/2021	CURTIS NIENHUESER	217.70
48119	6/2/2021	CYNC HEALTH	68.00
48120	6/2/2021	DEREK M. NELSON, PA-C	3,954.08
48121	6/2/2021	DIRECT TV	235.04
48122	6/2/2021	DOLLAR GENERAL CORPORATION	30.10
48123	6/2/2021	DRAKE'S REFRIGERATION	990.11
48124	6/2/2021	EAKES OFFICE PRODUCTS CTR	376.14
48125	6/2/2021	ECOLAB	104.48
48126	6/2/2021	EOC1 LLC	568.00
48127	6/2/2021	EScreen	299.78
48128	6/2/2021	ESSENTIAL ENTERPRISE SOLUTIONS	400.00
48129	6/2/2021	EXETER LUMBER COMPANY	673.91
48130	6/2/2021	FARMERS UNION CO-OP COMP	68.23
48131	6/2/2021	FENWAL/FRESENIUS KABI USA, LLC	109.79
48132	6/2/2021	Friend Booster Club	75.00
48133	6/2/2021	FRIEND PUBLIC SCHOOLS	50.00
48134	6/2/2021	FUSION MEDICAL STAFFING, LLC	2,441.88
48135	6/2/2021	HERITAGE NURSERY	496.00
48136	6/2/2021	Hometown Leasing	367.72

48137	6/2/2021 IDEXX DISTRIBUTION, INC	445.13
48138	6/2/2021 Jablonski Physics Services	650.00
48139	6/2/2021 KIDWELL	4,646.00
48140	6/2/2021 LANDAUER	240.00
48141	6/2/2021 LAURA POLLOCK	49.95
48142	6/2/2021 MACRO HELIX	72.38
48143	6/2/2021 MCKESSON	1,798.86
48144	6/2/2021 MEDI-WASTE DISPOSAL, LLC	325.00
48145	6/2/2021 MEDLINE INDUSTRIES	72.41
48146	6/2/2021 Nebraska State Fire Marshall	223.00
48147	6/2/2021 O'NEILL TRANSPORTATION & EQUIP	11,500.00
48148	6/2/2021 ORKIN	192.60
48149	6/2/2021 ORTHO-CLINICAL DIAGNOSTICS, IN	299.03
48150	6/2/2021 PAPER TIGER	45.00
48151	6/2/2021 PATHOLOGY MEDICAL SERVICE	92.00
48152	6/2/2021 RELIAS	403.76
48153	6/2/2021 RHONDA V. BURKHART, RD	420.90
48154	6/2/2021 RURAL COMPREHENSIVE CARE NETWO	1,004.00
48155	6/2/2021 RURAL EMERGENCY MEDICAL PROVID	597.00
48156	6/2/2021 SARA HLAD, PA-C	2,640.00
48157	6/2/2021 SFM	1,324.00
48158	6/2/2021 SHARED MEDICAL SERVC	690.00
48159	6/2/2021 SHARED SERVICE SYSTEMS	1,100.34
48160	6/2/2021 SIEMENS HEALTHCARE DIAGNO	925.07
48161	6/2/2021 STEVE'S LAWN AND LANDSCAPING	180.00
48162	6/2/2021 SYSCO LINCOLN	2,542.33
48163	6/2/2021 SYSMEX AMERICAC.	346.58
48164	6/2/2021 THE HOME DEPOT PRO	195.75
48165	6/2/2021 Unanimous, Inc.	290.00
48166	6/2/2021 VVS, INC. - CANTEEN	246.10
48167	6/2/2021 WASTE CONNECTIONS OF NEBRASKA	192.96
48168	6/7/2021 CHI HEALTH PARTNERS	350.00
48169	6/16/2021 KBK CREATIVE DESIGNS	390.25
48170	6/16/2021 AMERITAS LIFE INSURANCE	1,589.12
48171	6/16/2021 BLUE CROSS BLUE SHIELD OF NEBR	29,178.89
48172	6/16/2021 SFM	1,324.00
48173	6/16/2021 TRAVELERS	5,550.60
48174	6/16/2021 WPS GHA	25,600.00
48175	6/17/2021 STEUBEN, LAURA L	193.15
48176	6/21/2021 CORAL TWYMAN	144.00
48177	6/24/2021 MICHAEL KAREL	625.00
48178	6/24/2021 BODY BASICS-LINCOLN	2,699.00
48179	6/25/2021 ABMS SOLUTIONS, LLC	2,900.00
48180	6/25/2021 BLACK HILLS ENERGY	669.50
48181	6/25/2021 CARDINAL HEALTH 110, Inc.	3,469.99
48182	6/25/2021 DIRECT TV	241.29
48183	6/25/2021 DRAKE'S REFRIGERATION	405.00
48184	6/25/2021 EXETER LUMBER COMPANY	223.94
48185	6/25/2021 Hometown Leasing	367.72
48186	6/25/2021 IDEXX DISTRIBUTION, INC	583.21
48187	6/25/2021 JOHNSTONE SUPPLY	1.44
48188	6/25/2021 KIDWELL	4,221.00
48189	6/25/2021 KNOWBE4, INC	1,044.00
48190	6/25/2021 MACRO HELIX	28.33
48191	6/25/2021 MCKESSON	908.80
48192	6/25/2021 MEDI-WASTE DISPOSAL, LLC	325.00
48193	6/25/2021 MEMORIAL HEALTH CARE SYS	10.20
48194	6/25/2021 QUIDEL CORPORATTON	741.25
48195	6/25/2021 RURAL COMPREHENSIVE CARE NETWO	31.56
48196	6/25/2021 RURAL EMERGENCY MEDICAL PROVID	11,175.00
48198	6/25/2021 SHARED MEDICAL SERVC	690.00
48200	6/25/2021 Unanimous, Inc.	100.00

48201	6/25/2021 WASTE CONNECTIONS OF NEBRASKA	192.93
48202	6/25/2021 WayStar - Zirmed	432.60
48203	6/25/2021 YADIRA MASON	31.00
48204	6/25/2021 YORK PHYSICAL THERAPY	9,717.01
48206	6/28/2021 SHARED SERVICE SYSTEMS	1,323.86
48209	6/30/2021 BECKENHAUER CONSTRUCTION INC.	1,204,420.54
1	6/10/2021 Payroll Deposits	63,757.44
	6/11/2021 FICA (SS & Medicare) Tax	23,881.12
1	6/21/2021 Payroll Deposits	64,374.05
	6/22/2021 FICA (SS & Medicare) Tax	23,305.45

1,576,523.97

ATTACHMENT D

Monthly Quality Report

Reporting Month: June 2021

Patient Census: ER: 23

IP: 0

SWB: 1

OBV: 1

Private Pay: 1

Hospital Acquired Infections: 0

Peer Reviews: Completed:

Returned Status

Areas of Focus:

1. Incorrect SSN impacting radiology job functions:

Target	January	February	March	April	May	June
0	4	10	8	6	2	4
Action Plan:	Seeing improvement. Continue working through registration process.					

2. Specialty Provider Notes Signed within 48 hours:

Target	January	February	March	April	May	June
100%	0%	40%	54%	33%	44%	60%
Action Plan:	Looking to re-define measurement.					

3. Discharge Instructions Entered into EHR

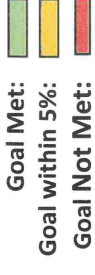
Target	January	February	March	April	May	June
100%	NR	86%	83%	0%	96%	96%
Action Items:	Training Med Staff to enter into EHR rather than hand writing.					

4. Days in AR:

Target	January	February	March	April	May	June
<45	NR	NR	NR	60.79	59.4	40.2
Action Plan:	Continue to monitor.					

5. Claim Denial Rate

Target	January	February	March	April	May	June
100%	NR	NR	NR	90%	88%	85%
Action Plan:	Working on system set-up and with staff on required fields.					



Departments Reporting

Department	measures 2 of 6	Goal	April	May	June
Dietary: Ashley Ziegler	Dishwasher Temps.	100%	91%	97%	97%
	○ Action Plan: Continue to remind staff especially when working a different shift.				
Business Office: Amanda Gardner	Customer Satisfaction	>3.75	4.89	4.88	5
	measure 2 of 3	Goal	April	May	June
Pharmacy: Kristi Keller	Days in AR	<45	60.79	59.4	40.2
	○ Action Plan: Continue to monitor				
Pharmacy: Kristi Keller	Denial Rate	98%	90%	88%	85%
	○ Action Plan: Working on system set-up and with staff on required fields				
Pharmacy: Kristi Keller	measures 3 of 3	Goal	April	May	June
	Barcode Med. Administration (BCMA) Compliance	95%	84%	96%	99.7%
Radiology: Brett Boller	Med. Errors: No Harm	1	0	0	0
	Med. Errors: With Harm	0	0	0	0
Radiology: Brett Boller	measures 2 of 2	Goal	April	May	June
	X-ray repeat	<5%	2.22%	4.9%	1.1%
Lab: Alphe Manalili	Incorrect SSN	0	6	2	4
	○ Action plan: Seeing improvement. Continue to work through registration processes.				
Infection Control: Jordan Lofing	measures 1 of 2	Goal	April	May	June
	Cardiac Turn-around Time	95%	100%	95%	100%
Infection Control: Jordan Lofing	Labeling Accuracy	100%	100%	100%	90%
	○ Action plan: Continue to monitor.				
Clinic: Alex Homolka	measures 3 of 5	Goal	April	May	June
	CAUTI Rate	0%	0%	0%	0%
Clinic: Alex Homolka	C-diff Rate	0%	0%	0%	0%
	Hand Hygiene Surveillance	100%	100%	100%	100%
Patient Satisfaction Survey	measures 2 of 3	Goal	April	May	June
	Patient Satisfaction Survey	85%	NR	NR	94%
	○ Action Plan: Looking to add measures for clinic.				

Goal Met: ■
Goal within 5%: ■
Goal Not Met: ■

	Goal	April	May	June
<u>Hospital Nursing: Abby Tobin</u> measures 2 of 6				
• Pain Med Follow-up	95%	100%	100%	100%
• Home Med Reconciliation	100%	97%	100%	100%
<u>Physical Therapy</u> measures 1 of 2				
• Patient Satisfaction	85%	94%	95%	100%
<u>Occupational Therapy</u> measures 1 of 2				
• Turn-around time of 72hr	100%	100%	100%	NR
<u>Medical Records: Amanda Gardner</u> measures 2 of 3				
• EHR Social Profile Completed	100%	50%	67%	65%
○ Action plan: Continue education in HER.				
• EHR Discharge Instructions	100%	0%	96%	96%
○ Action plan: Continue to monitor.				
<u>Surgery: Abby Tobin</u> measures 2 of 4				
• H&P Provider Signed	100%	NR	NR	NR
• CRNA Assessments Signed	100%	NR	NR	NR
○ Surgeries temporarily postponed due to construction.				
<u>Emergency Dept.: Abby Tobin</u> measures 2 of 6				
• Discharge Vitals	100%	89%	98%	96%
○ Action Plan: Exploring RN process improvement options.				
• Median time from arrival to discharge	90%	100%	100%	100%
<u>Specialty Clinic: Alex Homolka</u> measures 2 of 6				
• Provider note signed within 48hr	100%	33%	44%	60%
○ Action plan: Looking to re-define measure.				
• Vitals documented at each visit	100%	100%	100%	100%
<u>Behavioral Health</u> measures 2 of 2				
• No-show rate	<20%	0%	0%	0%
<u>Facilities: Darrell Eastin</u> measures 3 of 8				
• EOC Rounds	100%	quarterly	100%	quarterly
○ Action Plan: New quarterly process will be implemented for maintenance & each individual department.				
• Water Management checks	100%	100%	100%	100%

ATTACHMENT E

Meds expiring in August 2021

Reorder:

Medication	Strength	Cost (\$)	Qty/cost	Notes	Last used
Cipro inj	400mg/200ml	50.91	24		1/21
Cordarone inj	150mg/3ml	25.70	25	ER	12/20
Emla cream	30gm	5.54	1	ER	>2 yrs
Folic Acid tab	1mg	4.31	100		2/21
Lasix tab	40mg	5.70	100		5/21
Levaquin inj	500mg/20ml	22.01	1	Keep 2 on hand to dose IV 250mg prn	>2 yrs
Norvasc tab	5mg	5.77	100		4/21
Plan B tablet	1.5mg	5.89	1	ER	>2 yrs
Vasotec tab	5mg	11.04	100		1/21

Recommend not reorder:

Medication	Strength	Cost (\$)	Qty/cost	Notes	Last used
OxyContin ER tab	10mg	85.13	20		>2 yrs
Pneumovax23 (Pneumonia)		1001.00	10	Order as needed	1/21
Zyrtec tab	10mg	3.70	100	Can quickly order	4/21

Undecided:

Medication	Strength	Cost (\$)	Qty/cost	Notes	Last used
Apresoline tab	25mg	3.56	100		>2 yrs
Flomax caps	0.4mg	8.64	50		>2 yrs

Quarterly Antimicrobial Use Summary Report

Quarter 2 2021

This report summarizes all systemic antibiotics (IV, IM, PO) prescribed between April 2021 to June 2021. A total number of 17 antibiotic courses in 118 patients were reviewed. During this three-month period, average days of therapy observed was 5.1 days (total days of therapy (DOT) / antibiotic starts). The most common reasons for starting antibiotic therapy were Cellulitis/Wound infection and UTI. The most frequently prescribed antibiotics were Azithromycin followed by Levofloxacin, Amoxicillin/Clavulanate, Amoxicillin, and Piperacillin/Tazobactam. The table below further details antibiotic prescribing patterns during this period.

Cumulative Antimicrobial Use Summary Report for 2021

Quarter	New Antibiotic Start / PV	Average DOT (Total DOT / Antibiotic Starts)	Top Antibiotics	Top Indication for Starting Antibiotic Therapy
First Quarter: <i>January to March</i>	17*/68 (25%) *1 patient accounts for 9 different antibiotic starts	4.1	Piperacillin/Tazobactam (23%) Levofloxacin (23%)	UTI (23%) Sepsis (23%)
Second Quarter: <i>April to June</i>	17/118 (14%)	5.1	Azithromycin (18%) Levofloxacin, Amoxicillin/Clavulanate, Amoxicillin, Piperacillin/Tazobactam (12%)	Cellulitis/Wound infection (29%) UTI (18%)
Third Quarter: <i>July to September</i>				
Fourth Quarter: <i>October to December</i>				

Abbreviations: PV = patient visits; DOT = days of therapy; UTI = urinary tract infection

