

# Friend Community Healthcare System (FCHS)

Board of Directors **Tuesday, October 29, 2019 @ 7:00pm**

## MINUTES

President: Jen Stutzman Knoke  
VP: Nick Svehla

Secretary: Nancy Vossler  
Mayor: Judith Jewels

Member: Steve Ryan

*Rules for Open Meetings Act posted in Conference Room.*

- I. Roll Call with all present.
- II. CEO comments:
  - a. Sleep Study Accreditation by Medicare received Oct. 8<sup>th</sup>.
  - b. FCHS signs installed on van.
  - c. Lab's CLIA inspection received a perfect score! The Lab has received perfect scores the last 12 years!
  - d. Kelli Hromek received NHA Caring Kind Award.
  - e. New hires: Darrell Easten, Facility Manager and Abby Tobin, RN started Oct. 28.
- III. Public Comment:
  - a. No public comment.
- IV. September meeting minutes:
  - a. A motion was made by Nick Svehla and a second from Steve Ryan to approve the September 24, 2019 meeting minutes.
    - i. Vote:
      1. Knoke: Yes
      2. Ryan: Yes
      3. Stutzman: Yes
      4. Svehla: Yes
      5. Vossler: Yes
- V. Old Business:
  - a. Four new outpatient program updates, with oversight provided by Diamond Healthcare. Judy Lee, LCSW Program Manager started Oct. 21 and the Telemetry will be installed Nov. 5-6.

VI. Financials:

a. Review/Approval Payroll: A motion was made by Nick Svehla and seconded by Jewels Knoke to approve the payroll.

i. Vote:

1. Knoke: Yes
2. Ryan: Yes
3. Stutzman: Yes
4. Svehla: Yes
5. Vossler: Yes

b. Review/Approve Financials for September 2019: A motion was made by Jewels Knoke and seconded by Steve Ryan to approve the financials.

i. Vote:

1. Knoke: Yes
2. Ryan: yes
3. Stutzman: Yes
4. Svehla: Yes
5. Vossler: Yes

c. Review/Approve September 2019 Checks and Disbursements: A motion made by Steve Ryan and a second by Nick Svehla to approve the September 2019 Checks and Disbursements.

i. Vote:

1. Knoke: Yes
2. Ryan: Yes
3. Stutzman: Yes
4. Svehla: Yes
5. Vossler: Yes

VII. New Business

a. Quality Report: A new Quality Staff is needed.

b. A motion was made by Steve Ryan and seconded by Jewels Knoke to approve the policy and procedure review for Critical Access.

i. Vote:

1. Knoke: Yes
2. Ryan: Yes
3. Stutzman: Yes
4. Svehla: Yes
5. Vossler: Yes

ii. November 14<sup>th</sup> will be the CHI Survey.

VIII. Medical Staff:

- a. A motion was made by Steve Ryan and seconded by Jewels Knoke to approve Appointment/ClinicalPrivileges to Kenneth Burton for Radiology.
- b. Vote:
  1. Knoke: Yes
  2. Ryan: Yes
  3. Stutzman: Yes
  4. Svehla: Yes
  5. Vossler: Yes
- c. A motion was made by Jewels Knoke and seconded by Nick Svehla to approve the Reappointment/Clinical Privileges to Darrell Lester, MD for Pathology.
- d. Vote:
  1. Knoke: Yes
  2. Ryan: Yes
  3. Stutzman: Yes
  4. Svehla: Yes
  5. Vossler: Yes

IX. Open Discussion:

- a. Attorney, Katie Spohn, is drafting a contract renewal for John Wilson.
- b. \$1,000 was given by the Foundation for a staff Christmas party.
- c. A newsletter will be coming out the first of each month.
- d. Quinn, new Marketing staff, will begin November 12.

*Next monthly meeting **Tuesday, November 26, 2019***

*- Meeting Minutes to be approved at next meeting.*

*Nancy J. Vossler, Secretary*