

Friend Community Healthcare System (FCHS)

Board of Directors **Tuesday, March 26, 2019 @ 7:00pm**

MINUTES

President: Jen Stutzman

Secretary: Nancy Vossler

Member: Steve Ryan

VP: Nick Svehla

Mayor: Judith Knoke

Rules for Open Meetings Act posted in Conference Room.

- I. Roll Call with all present.
- II. Public Comments: None.
- III. CEO Comments:
 - a. Draft 90-day marking plan shared.
 - b. Approximately 100 attendees at Health Fair. \$320.00 in donations from the pancake feed.
 - c. \$7,000.00 was raised at the event for Kelly Maronde and family.
 - d. Brady has contacted the Red Cross, met with the FPS Guidance Counselor regarding helping the families of the Beaver Crossing fire. Goodwill Industries will donate to the Vickery family.
- IV. Meeting minutes:
 - a. Motion was made by Nick Svehla and a second from Steve Ryan to approve the February meeting minutes with additions of who made motions reviewed at next meeting.
 - i. Vote:
 1. Knoke: Yes
 2. Ryan: Yes
 3. Stutzman: Yes
 4. Svehla: Yes
 5. Vossler: Yes
- V. Old Business:
 - a. Four staff positions open at this time.
- VI. Financials:
 - a. Review/Approval Payroll: A motion was made by Steve Ryan and seconded by Nick Svehla to approve Payroll.
 - i. Vote:
 1. Knoke: Yes
 2. Ryan: Yes
 3. Stutzman: Yes
 4. Svehla: Yes
 5. Vossler: Yes
 - b. Review/Approve Financials for February: Motion was made by Steve Ryan and seconded by Nick Svehla to approve financials.
 - i. Vote:
 1. Knoke: Yes
 2. Ryan: Yes
 3. Stutzman: Yes

4. Svehla: Yes
5. Vossler: Yes
- c. Review/Approve Checks for February 2019: Motion was made by Steve Ryan and seconded by Nick Svehla to approve the January checks.
 - i. Vote:
 1. Knoke: Yes
 2. Ryan: Yes
 3. Stutzman: Yes
 4. Svehla: Yes
 5. Vossler: Yes
- d. Review/Approve adjustment to bank signature card to add Dan Bartz: Motion was made by Steve Ryan and seconded by Nick Svehla to approve the adjustment on the signature card to add Dan Bartz.
 - i. Vote:
 1. Knoke: Yes
 2. Ryan: Yes
 3. Stutzman: Yes
 4. Svehla: Yes
 5. Vossler: Yes
- VII. New Business
 - a. Authorization Signature form with Citizens State Bank was signed.
 - b. Quality Report given by Shalene Shepherd, RN Quality Champion who just started 9-month Quality course financed with FLEX Grant funding.
- VIII. Public Comment: None.
- IX. Medical Staff Privileges: Deferred until next month.
- X. Open Discussion:
 - a. Discussed details of recent Health Fair.
 - b. Doctor's Day March 30, 2019.
 - c. FCHS Staff working with Friend School for Easter Egg Hunt.
 - d. With the computer virus, the billing/collections/vendor payments behind.
- XI. Motion made by Jewels Knoke, with a second by Nick Svehla to adjourn meeting at 8:16 p.m.
 - i. Vote:
 1. Knoke: Yes
 2. Ryan: Yes
 3. Stutzman: Yes
 4. Svehla: Yes
 5. Vossler: Yes

Next monthly meeting **Tuesday, March 30, 2019**

- Meeting Minutes to be approved at next meeting.

Nancy J. Vossler, Secretary